

MEETING MINUTES

RECORDED BY: Melonie Trang

MEETING PURPOSE: PRC Board Meeting

MEETING DATE December 8, 2010
AND LOCATION: Community Center



ATTENDEES: PRC Board Members:
Tom Iverson, Rick DeVore, Rachel Cox, Todd Royal, Margy Bonner, Catherine Grott, Darwin George, Gary Gray

PRPL Staff Members:
Mike Whitaker, PRPL Director
Jon Thompson, Park Superintendent
Mark Jarvis, Park Planner
Lee Stadtmiller, Cemetery Manager
Kory Thomson, Recreation Supervisor

I. MEETING CALLED TO ORDER

Chairman Tom Iverson called the meeting to order at 11:35 am.

A. INTRODUCTIONS

None

B. APPROVAL OF THE NOVEMBER 10, 2010 MINUTES

Chairman Iverson made a request to have the November 10, 2010 minutes approved. Board member Margy Bonner made a motion to approve the minutes. Board member Gary Gray seconded. On a voice vote all present approved and motion passed.

C. ADDITIONS TO THE AGENDA

Added *Winter Activities* and *Election of Officers* under New Business.

II. DIRECTORS REPORT – Mike Whitaker

No report

III. PUBLIC COMMENT

None

IV. NEW BUSINESS

A. Storm Water Management in Parks:

Park Planner Mark Jarvis gave a presentation on storm water management in parks. He explained that the department over the past several years has been talking with Public Works on partnering with us regarding storm water management within city parks. Mr. Jarvis said we have water detention/retention

basins at the following locations; Castlerock, Centennial, Rim Pointe, RimRock West, and Howard Heights/Dickie Park (under construction). He commented that water from the splash pad at Castlerock Park is generated back into the detention pond and water from the pond is used to irrigate the park. Park Superintendent Jon Thompson told the board that in Great Falls Montana the Public Works and Parks Department work together on stormwater management. Because of this both the parks and stormwater basins can be designed and developed in such a way to save both departments millions of dollars. Mr. Whitaker said the department's goal is to have a partnership with Public Works regarding stormwater management that would not only benefit us but them also similar to that of Great Falls.

B. Snow Removal in the Parks:

Due to time restraint, discussion on "Snow Removal in the Parks" was delayed until the next board meeting.

C. Rimrocks:

Due to time restraint, discussion on "Rimrocks" was delayed until the next board meeting.

D. Winter Activities:

Board member Bonner made a request for an ice skating ring to be built at one of the parks such as Pioneer and a cross-country ski route/track at the PAR3 golf course during this winter season. Mr. Thompson said he would have to look into the matter and would get back to Ms. Bonner.

E. Election of Officers:

Board member DeVore made a motion to nominate Tom Iverson as Board Chair. Board member Grott seconded. On a voice vote, all were in favor and the motion passed.

Board member Bonner made a motion to nominate Rachel Cox as Vice-chair. Ms. Grott seconded. On a voice vote, all were in favor and motion passed.

V. UNFINISHED BUSINESS:

A. Dog Parks:

Board and Dog Park Committee member Rachel Cox told the board that the committee is hoping to break ground this spring at High Sierra Park. Total funds raised to date are around \$27,000. She said a rendering of the High Sierra Dog Park is currently being done pro-bono by Stacey Robinson of Land Design. Ms. Cox also mentioned the next dog run will be August 13, 2011.

B. Review of Parks & Recreation Fees:

A committee of Recreation Superintendent Joe Fedin, Cemetery Manager Lee Stadtmiller, and Board members Todd Royal and Rick DeVore created a proposal that would effect recreation and cemetery revenue. Mr. Fedin presented the committee's list of recommendations on behalf of the Recreation Division. Those

are as follows:

- The committee recommended the age required to get into the pool free be changed to a lower age bracket such as 4 or 5. Currently, a child must be six and under and accompanied by an adult to get in free. The Board discussed various ages and concluded the age should be set at four.
- The committee recommended charging \$5 for the Rose free pool pass and \$3 for the South free pool pass. The program currently gives to low income families that qualify, a free 21 punch card to Rose or a free season pass to South. The board discussed the program and agreed to charge a fee.

Mr. Fedin made mention that the income figures used in the policy to determine who qualifies for the free pool passes and reduced program fees is provided by the Federal Government. He expressed that any changes to the policy/figures should be done by City Council and not by the committee, staff, or board.

Board member Margy Bonner made a motion that the committee's recommendations (the age limit of four years and under get in free, all kids six and under have an adult accompanying them, \$5 charge for a Rose "free" pool pass and \$3 charge for South "free" pool pass, and leave the fee reduction policy/figures program/structure alone) be forwarded on to City Council for approval. Board member Gary Gray seconded. On a voice vote, all were in favor and the motion passed.

Mr. Stadtmiller presented the Cemetery's proposed fee changes. (A copy of the proposal was included in the board packet)

- Grave and niche prices show a \$5-\$25 increase.
- Perpetual care rose from 30% to 35%.
- Opening, closing, and setup fees during normal business hours show a \$5 increase.
- Veteran burial show a slight increase as well as any additional charges for services provided by the cemetery such as disinterment.

The board discussed at length, overtime and Saturday fee increases and concluded that Mr. Stadtmiller needed to simplify those fees. The board proposed one flat rate of \$1,000 for traditional burials during the hours of 9am-2pm on Saturdays and any burials after 2pm will be charged an additional \$500.

Mr. Stadtmiller will revise the proposed fee changes and present them at the next board meeting.

C. Parks and Recreation Funding:

Mr. Whitaker said we are on the City Councils work session for February 22nd to make a recommendation on Parks and Recreation Funding. The board will be making the presentation to the council.

VI. DIVISION UPDATES

A. Recreation Division-Recreation Superintendent Joe Fedin:

Recreation Superintendent Joe Fedin printed report was handed out at the meeting.

B. Park Division-Park Superintendent Jon Thompson:

Park Superintendent Jon Thompson printed report was handed out at the meeting.

C. Park Planning Division-Park Planner Mark Jarvis:

Park Planner Mark Jarvis printed report was included in the board packet. No additional questions or comments.

D. Cemetery Division-Cemetery Superintendent Lee Stadtmiller:

Cemetery Superintendent Lee Stadtmiller printed report was included in the board packet. No additional comments or questions.

I. ADJOURNMENT

1:10 pm