

November 18, 2010

**MINUTES**

**Present:** Board Chair Shari Nault, Vice-Chair Lloyd Mickelson, Bill Lamdin, Jennifer Quinn, Betty Richardson, Bernard Rose; Bill Cochran, Library Director; Dee Ann Redman, Assistant Library Director; Kathy Robins, Systems Administrator; Mary Murphrey, Administrative Coordinator; Leslie Modrow, Development Director of the Library Foundation; Kathy Cross, Library Foundation; Kevin Wallace and Bill Krueger, Capital Quest, Inc.; Suzanne McKiernan, Bethany Bappe.

**Public Comment**

None

**Consent Agenda**

MOTION: Pull *Item B* for further discussion.

Approved

Rose/Lamdin

*Item B*

- Cochran distributed copies of an e-mail from Barbara Bryan expressing concerns regarding the stipulation of the recent \$2 million donation to be used for a new building and urging consideration of re-using the existing library building.

MOTION: Direct staff to write Bryan a thank you letter and note that her e-mail is on file.

Disapproved

Mickelson/Rose

MOTION: Direct staff to respond to Bryan's e-mail noting that her e-mail was received and distributed to the Library Board.

Approved

Rose/Mickelson

MOTION: Approve consent agenda.

Approved

Rose/Lamdin

MOTION: Move *Item 6* up to *Item 2* of the agenda.

Approved

Mickelson/Rose

**Capital Campaign Feasibility Study report**

Modrow introduced Kevin Wallace and Bill Krueger with Capital Quest, Inc. A copy of the Capital Campaign Feasibility Study was distributed to the Board. Wallace discussed the study's process, methodology, objectives, and conclusion that a capital campaign for a new library could raise \$5 million.

**Friends of the Library Report**

No report.

### **Library Foundation Report**

Modrow reported that the Foundation has narrowed their search to two architectural firms, LPA Architects and Will Bruder Partners. They will present their visions by December 15.

### **Statement of Concern**

Redman reviewed the Statement of Concern and the staff recommendation regarding the film *Wilde* submitted by Carlos Amaral.

MOTION: Accept staff recommendation.

Approved

Lamdin/Quinn

### **Board Retreat follow up**

Cochran distributed an updated copy of the Definition of Responsibilities for Future Library Campaign. He asked the Board for further action.

MOTION: Approve revised Definitions of Responsibilities.

Approved

Lamdin/Richardson

Cochran distributed notes taken at the November 13 Board retreat regarding recommendations for changes to the Board meetings and operating procedures. Items discussed included:

- Additional monthly noon meetings as needed
- Cochran's activities report to be updated quarterly
- Addition of items to the Board agenda
  - Send suggestions to Board Chair with cc to Director
- Procedural requests
  - Hard copies of agenda will be provided when requested
- Friends and Foundation reports – no verbal reports
- Liaisons to other boards.
  - Rose to serve as Liaison to Foundation Board
  - Quinn to serve as liaison to Friends Board with Richardson serving as backup
  - McKinney to serve as tentative liaison to Federation.

MOTION: Adopt recommendations from Board retreat, including decision that Cochran's staff report be submitted quarterly.

Approved

Mickelson/Lamdin

Cochran distributed copies of notes taken from the retreat regarding the Community Design Center and Downtown Library Building Project timeline. He noted that work continues on legal documents and agreements between the City and Library Foundation, as well as land negotiations.

### **Cooperation with Laurel Public Library**

Cochran noted that Laurel Public Library Director Nancy Schmidt requested pursuing closer cooperation between Parmly Billings Library and the Laurel

Public Library and that the Laurel Public Library would be approaching the County Commissioners regarding funding . Cochran reported that Ward is willing to follow up to identify what cooperation they would like to pursue.

Nault appointed Mickelson to serve with Ward and follow up with the Laurel Library.

Adjournment 1:20 pm