



## **Yellowstone Historic Preservation Board**

*A Certified Local Government (CLG)  
Program representing four governing bodies:*

*City of Billings  
City of Laurel*

*Yellowstone County  
Crow Tribe*

### **MEETING MINUTES**

*October 19, 2010*

**Members Present** – Bill DuBeau, Kyle Rickoff, Julie Larsen, and Monica Weldon

**Members Absent** – Warren Osik, Nancy Curriden, Kathleen Armstrong

**Staff Present** - Lora Mattox and Kevin Kooistra-Manning

**Others Present** – Lynda Woods, Community Development

The meeting was called to order at 8:05 a.m. by HPO Lora Mattox. The minutes of the August and September were approved on a motion by Bill DuBeau, seconded by Kyle Rickoff. Approved.

**Chair Position** – After discussion the board stated that Kathleen and Bill are the most experienced for this position. Bill will speak with Kathleen about the chair position and a decision will be made at the November meeting.

**Public Comment** – None

**CDBG Rehabs and Neighborhood Stabilization** – Members were given a brief overview of the proposed project.

- 135 Monroe – The board recommends that if the front window is increased in size that it be constructed with 2 single hung side by side windows.
- 4609 Simpson – If feasible, preserve the front window. No other comments.

**Preserve America Funding** – Lora reported that the State Historic Preservation Office (SHPO) has received funds from the Preserve America Grant Program. The focus of these funds is “Economic Development through Tourism”. Lora mentioned that this might be an opportunity to partner with the Chamber of Commerce on its development of an electronic driving tour. The minimum request is thought to be \$5000 with a \$5000 match. This amount of funding would allow both the electronic driving and walking tour be developed as well as funding for some hard copy development. If the YHPB administers the grant maybe the Chamber or the Downtown Billings Partnership would provide local match.

When more information is available, Lora will discuss with the board and meet with the Chamber and the Downtown Billings Partnership.

**National Register** – Lora informed the group that both the Old Town Neighborhood and the Laurel Downtown Districts were listed to the National Register. Also, that the Policy Coordinating Committee at its October 19<sup>th</sup> meeting will make the final decision on the CTEP projects for this year. One of those projects submitted is the placement of an early 20<sup>th</sup> century Carnegie Bridge for use as a bike/ped crossing.

**Historic Preservation Ordinance** – Lora reported that since the Old Town Historic District is now listed on the National Register, the board can move forward with the update to the Ordinance. Lora will give the board until the end of the month to review the Ordinance and then forward to City Legal for any additional changes or corrections. After this, the zoning process will begin.

**Committee Reports –**

**Historic Preservation Month Committee** – None

**Publicity Committee** – None

**Building Permit Review Committee** – None

**Project Reports** – None

**Consultant Report** – Kevin scanned documents pertaining to McKinley School.

**Historic Preservation Officer Report** – Lora informed the board of the new form required to fill out at the meetings. This is to validate the volunteer time and what we charge towards the local match on the CLG grant. Finally, next month's meeting will be held at the Western Heritage Center on November 16th.

**Board Roundtable** – The board discussed the upcoming Roundtable scheduled for March of 2011. This year, different tables will be set up to allow different groups (architects, genealogists, archaeologist, etc) to discuss interesting projects from the previous year or any exciting events coming up. Each table will get about 15 minutes to discuss and present those items to the attendees. The invitations this year will state the change in format.

The next meeting is scheduled for Tuesday, November 16th at 8:00 a.m. at the Western Heritage Center.

Meeting adjourned. 8:55.