

## MEETING MINUTES

**RECORDED BY:** Melonie Trang

**MEETING PURPOSE:** PRC Board Meeting

**MEETING DATE** July 14, 2010  
**AND LOCATION:** Community Center



**ATTENDEES:** PRC Board Members:  
Tom Iverson, Rick DeVore, Catherine Grott, Darwin George,  
Rachel Cox, Margy Bonner, Todd Royal, Gary Gray  
PRPL Staff Members:  
Jon Thompson, Park Superintendent  
Mark Jarvis, Park Planner  
Joe Fedin, Recreation Superintendent  
Lee Stadtmiller, Cemetery Manager

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### I. MEETING CALLED TO ORDER

Chairman Tom Iverson called the meeting to order at 11:40 am.

#### A. INTRODUCTIONS

None

#### B. APPROVAL OF THE June 9, 2010 MINUTES

*Chairman Iverson made a request to have the June minutes approved. On a voice vote all present approved and motion passed.*

#### C. ADDITIONS TO THE AGENDA

Chairman Iverson added "Deferred Maintenance" under New Business.

### I. DIRECTORS REPORT – Mike Whitaker

Mr. Whitaker had nothing to add under the Directors Report.

### I. PUBLIC COMMENT

None

## II. UNFINISHED BUSINESS

#### A. Swords Park Trail Phase II:

Park Planner Mark Jarvis said thirty Requests for Proposals (RFP's) were sent out for a design consultant on the Swords Park Trail Phase II project. He said seven returned back including one being from out of town. He said the selection committee will meet next week to review the RFP's and choose a consultant. He

said they hope to have a design ready by late summer or early fall.

**B. Pioneer Park Master Plan Update:**

Mr. Whitaker said the Pioneer Park Master Plan will be going before City Council for a second time on July 26. Board members were encouraged to attend the meeting. Chairman Iverson said he plans to attend and recommend that Council include disc golf as per the board's motion made at the March 24, 2010 Board meeting.

Questions were raised by the board if the final master plan presented to Council the first time included the board's recommendations/motion. Mr. Whitaker said yes; all recommendations were included in the final document.

Board member Rick DeVore commented that the process of the board's involvement with major projects should include a presentation with the consultant during its drafting stages instead of later on. He felt all board members should be involved earlier in the process instead of just a few members as it is currently. It was also suggested to have a meeting with the consultant prior to the board voting on a major project. Staff and board agreed these suggested where good ideas and expressed they should be implemented.

**III. NEW BUSINESS**

**A. Dehler Park Concert:**

Mr. Whitaker gave an update on the Bob Dylan concert to be held at Dehler Park on August 11. He said the Fire Marshall informed the department that as of yesterday Dehler would hold up to 10,000 people for a concert. He said to date 4,000 tickets have been sold. He said 1,000 tickets have been given us to sell at \$58 a piece with us receiving a \$3 profit off each ticket sold.

Questions asked by the board:

- The three dollars from tickets sells that we are going to receive, is that going into the maintenance fund? Mr. Whitaker said yes, the department will be making a recommendation to council that any revenue we make from the concert go into the stadium's maintenance fund.
- How much time is there between the times the concertgoers must be out of there and the Mustangs need it next? Mr. Whitaker said a day in a half.
- How much are we going to rent out the stadium for? Mr. Whitaker said we are asking for a dollar on all ticket sales, plus additional revenue to clean up during and after the concert and get 20% of the concessions as it relates to the exterior of the ballpark. He also said there are plans to cover the fencing around the ballpark with advertising and charge for those spots.

**C. Deferred Maintenance (addition to the agenda):**

Park Superintendent Jon Thompson gave a presentation on the deferred maintenance for the department.

He said there is approximately \$9,000,000 in park, buildings, infrastructure, and other park and facility maintenance needs. He said a majority of those needs are in our general fund parks.

The list of needs presented:

- 18 restrooms needing new fixtures, plumbing replacement and upgrades, ADA accessibility, remodeling, and modern lighting.
- Park buildings needing new roofs, structural repairs, electrical issues, heating systems, flooring replacement, and paint.
- 28 miles of multi-use trails need crack sealing, concrete repairs, overlays, complete reconstruction, signage, and vegetation control.
- Vegetation management of weeds, tree planting, reseeding, and landscape mulching.
- 39 playgrounds need repairs and parts replacements along with fall protection upgrades.
- Irrigation for 1,183 acres need upgrades, repairs or an automated system put in.
- 24 shelters need structural repairs, electrical upgrades, new roofs, and picnic tables.
- Parking lots need to be repaved, overlaid, crack sealing and reconstruction.
- Several tennis courts need reconstruction, overlays, restriping, or removal of obsolete.
- Fencing and barriers need repairs, construction, and replacement.
- Swimming pools need new liners, water slide needs replacement, bathhouse remodeled, decking repairs, automated chemical controls need to be put in, and pump and filters need maintenance.
- Park utilities; electrical, plumbing, water services, sewer services, and gas services.

Board member Rick DeVore made a suggestion to have staff and board come up with a levy for five million dollars plus a continual one million every year after that to cover some of the costs for maintenance needs. He made a recommendation to set-up a committee of board and staff to discuss deferred maintenance and the mill levy. Board member Margy Bonner seconded the recommendation.

Board member Rachel Cox made a comment to educate the public on our needs.

Mr. DeVore requested for a more detailed list of the departments needs.

Mr. Whitaker said that the City Administrator and Council are already on board doing a mill levy this spring for 1-2 million. He said he has been asked by the City Administrator to put together a mill levy and list that would show what the department would do with 1-2 million dollars.

Mr. Whitaker commented that a good place to start putting together a proposal of the departments needs is to look at the recent master plans and citywide surveys.

A comment was made that any money received from the mill levy should be for maintenance and operating repairs.

Concerns and questions regarding how the levy would effect those paying into the PMD's was brought up but due to time restraints, the discussion on the levy and deferred maintenance was tabled until the following month.

## **I. DIVISION UPDATES**

### **A. Recreation Division-Recreation Superintendent Joe Fedin:**

Recreation Superintendent Joe Fedin gave the following oral report:

- The 2010 season for pools has not been the best so far.
- Registration overall is up compared to last year.
- Park use permits are still coming in.
- Web registration is up and we will probably break the record from last year.
- Coming up in the days and weeks ahead are several large special events in our parks including Symphony in the Park, the Food Bank concert, Big Sky State Games and Kids Concert.

### **B. Park Division-Park Superintendent Jon Thompson:**

Parks Superintendent Jon Thompson gave a brief oral report on the following items:

- The crew is cleaning up from the damage left by the tornado.
- They are working on irrigation issues and assisting Rick DeVore out at Centennial Park with his irrigation project.
- There are 36 shelter rentals just this week in July.
- Busy doing tree planting

### **C. Park Planning Division-Park Planner Mark Jarvis:**

Park Planner Mark Jarvis printed report was sent out to all board members.

### **D. Cemetery Division-Cemetery Superintendent Lee Stadtmiller:**

Cemetery Superintendent Lee Stadtmiller printed report was passed out to all board members at the meeting.

## **I. ADJOURNMENT**

1:15 pm