

August 12, 2010

MINUTES

Present: Board Chair Shari Nault, Vice-Chair Lloyd Mickelson, Bill Lamdin, Paulette Laszlo, Lyn McKinney, Betty Richardson, Bernard Rose, Dave Ward, Bill Cochran, Library Director; Kathy Robins, Systems Administrator; Mary Murphrey, Administrative Coordinator; Mona Harris, President, Friends of the Library.

Public Comment

None

Consent Agenda

MOTION: Pull *Item B* for further discussion and approve consent agenda.
Approved Mickelson/McKinney

Item *B*

- Robins distributed copies of the Library FY2010 Statistical Report. Cochran noted that quarterly reports will be provided to the Board.

Library Foundation Report

Cochran reported that Capital Quest, Inc. has been selected to complete a feasibility study for a capital campaign. Consultant Kevin Wallace will be in Billings August 17 - 18 to speak to the Foundation Board and Library management staff and to attend the Facilities Committee Planning meeting.

Friends of the Library Report

- Harris reported that Cochran presented to the Friends an overview of the Downtown Library Facility Committee's progress to date.
- Harris noted that the Friends are expecting a large donation of books from a closed book store.

Report of Letter of Agreement Committee

Nault distributed copies of a revised agreement to be signed by the Library Board, Foundation Board and Friends Board. The agreement defines roles and responsibilities of each of the boards as efforts to renovate or replace the current building proceed.

MOTION: Vote to approve the revised agreement.

Approved Lamdin/Rose

Facilities Planning Committee Update

Cochran reported on the Downtown Library Facility Committee's work to date. He distributed a copy of the site evaluation criteria form and noted that Library Consulting, P.A. will present the results of the Library Site Evaluation Survey at the August 18 Facility Committee meeting.

Cochran asked the Board to begin thinking about the next phase of the downtown facility planning process. It was decided that the September 9 Board meeting will be held at 5:30pm to allow more time for discussion. One item of discussion will be whether to:

- use the current Facilities Planning Committee,
- create a new committee, or
- have the Board provide oversight.

In addition, the next phase is likely to require technical expertise, which could be provided by, among others:

- the Community Design Center at the MSU-Bozeman School of Architecture
- Billings Architects Association
- an individual architectural firm.

Cochran noted that any individuals who may be interested in the Library Board's City vacancy left by Tony Hines should apply through the City's web site. He also noted that Hines' resignation left a vacancy on the Facility Planning Committee.

MOTION: Move to appoint Bernard Rose to fill the vacancy on the Facility Committee.

Approved

Mickelson/Lamdin

Adjournment 1:25 pm.