

April 15, 2010

MINUTES

Present: Board Chair Tony Hines, Vice-Chair Shari Nault Pullar, Bill Lamdin, Paulette Laszlo, Lyn McKinney, Lloyd Mickelson, Betty Richardson, Bernard Rose, Bill Cochran, Library Director; Dee Ann Redman, Assistant Library Director; Kathy Robins, Systems Administrator; Mary Murphrey, Administrative Coordinator; Mona Harris, President, Friends of the Library; Nicki Broch, Friends of the Library; Candi Beaudry, Planning & Community Services Director.

Public Comment

Redman introduced new Reference Librarian Mary Drew Powers.

Consent Agenda

MOTION: Pull *Item B* for further discussion and approve consent agenda.

Approved McKinney/Lamdin

Item *B*

- Cochran distributed a copy of the *Billings Gazette* insert “Parmly Billings Library 2010”.
- Cochran noted that Board Trustee Betty Richardson’s term will be expiring June 30, 2010.
- Cochran reported that Linda Grosskopf donated a copy of her book *The Weak Ones Turned Back, the Cowards Never Started*.
- Redman noted that the Library received a Certificate of Award for its 2009 Collection Management Plan from the State Library.
- Cochran distributed a copy of a brochure describing the upcoming May 22 Petapalooza parade and festival sponsored by the Billings Cultural Partners.

MOTION: Approve staff report.

Approved

McKinney/Mickelson

Friends of the Library Report

- Broch noted that the Friends of the Library Book Sale is scheduled for April 23-24 and that volunteers were needed.
- Broch announced her resignation from the Friends of the Library Board and noted that Harris will serve as the representative of the FOL on the Library Board. She noted that she would like to remain on the Downtown Library Facilities Committee.

Strategic Plan Presentation

Cochran distributed copies of the 2010 Library Strategic Service Plan. Beaudry noted that the report discussed investment scenarios and actions plans which tie back to the goals/objectives derived from the priority service responses.

Facilities Planning Committee

Beaudry reported that the Downtown Library Facilities Planning Committee met on March 17. A map defining boundaries of what the Committee considered to be downtown was distributed to the Board. Beaudry reported that the Committee reviewed a list of parcels to be evaluated for the site and were working on developing the attributes needed for the evaluation process.

Beaudry reported that a firm will be hired to develop a public survey to determine site evaluation criteria for a downtown public library. She distributed a copy of the draft RFP for professional services for the Board to review and take action on.

MOTION: Move to approve the Professional Services RFP and request Beaudry to proceed, and to revise Section 2.7 News Release to read: News releases pertaining to the award resulting from the RFPs shall not be made without prior written approval of the Library Director.

Approved

Lamdin/Nault

Cochran then updated the Board on the draft buy/sell agreement with Stockman Bank for the two lots in the south parking lot. He noted that Council action on the sale was delayed to the April 26 Council meeting to allow more time for clarification of the agreement.

Customer Service Survey

Cochran reported that the Library would be conducting an annual customer service survey. No action was required of the Board.

Adjournment 1:15 pm.