

## ANIMAL CONTROL BOARD

MEETING February 23, 2010

### **CALL TO ORDER 6:15 PM**

**ROLL CALL:** Present: Diana Kay Bachmann, David Klein,  
Douglas Ruebke, Dennis Ulvestad

Absent: Solomon Neuhardt, Sandy Weiss

Minutes from the January 26, 2010 meeting were presented and approved.

Motion to approve: Diana Kay Bachmann

Seconded by: Dennis Ulvestad

All in favor.

### **Public Comment:**

No public comment

### **New Business**

None

### **Old Business**

It was decided that discussion of changes to the Animal Ordinance would be delayed until the next scheduled meeting. All in favor.

Animal Control Policy/Procedure Manual suggested changes were presented by Douglas Ruebke. Most of the corrections to the Policy/Procedure Manual were suggested and necessary because of changes in duties of Animal Control due to privatization of the Animal Shelter and because of typing errors.

Board Member Ruebke explained his experience and observations during an incident in which he was involved in involving an attack by an animal and other issues he has raised with a neighbor of his.

Animal Control Board Member Ruebke explained that in his situation Citations were not issued to the animal owner for Unregistered Small Animal or for No Rabies Vaccination. Mr. Ruebke also explained that the dog that had attacked him was requested by the owner to be put to sleep.

Animal Control Supervisor, David Klein, explained that the Policy/Procedure Manual is to provide guidance to the Animal Control Officer in how complaints and situations that they deal with are to be handled. Mr. Klein explained that every Policy/Procedure there

could and most likely would be an exception under certain circumstances. Mr. Klein explained that he could not speak directly about Mr. Ruebke's case because he did not have the case before him nor was he present at the time, however if the owner of the attacking dog chose to release the animal to Animal Control for euthanasia after the attack he would suspect that the Officer handling the case chose not to issue this particular paperwork as it would not be required if the owner was no longer in possession of the animal. Mr. Klein explained that yes the violation may have been present and yes policy states that an Officer is to issue paperwork for all violations committed in their presents and if what Mr. Ruebke was explaining actually occurred then the Officer may have chosen not to issue paperwork for these violations. Past history shows that Citations for such violations issued to an animal owner when the animal is released to Animal Control are typically dropped by the Court. Mr. Klein explained that yes paperwork should have been issued but even he himself if he had been the investigating Officer may have just issued a warning.

All Animal Control Board members after making minor adjustments and corrections to the Policies/Procedure manual approved these after corrections.

Next meeting was scheduled for March 30, 2010 at 6:00pm and the Animal Control Office.

Meeting adjured 9:15pm.