

January 14, 2010

MINUTES

Present: Board Chair Tony Hines, Vice-Chair Shari Nault Pullar, Bill Lamdin, Paulette Laszlo, Lyn McKinney, Lloyd Mickelson, Dave Ward; Bill Cochran, Library Director; Dee Ann Redman, Assistant Library Director; Kathy Robins, Acting Systems Administrator; Mary Murphrey, Administrative Coordinator; Leslie Modrow, Development Director of the Library Foundation; Nicki Broch, Friends of the Library; Candi Beaudry, Planning & Community Services Director.

Public Comment

None

Consent Agenda

MOTION: Pull *Item B* for further discussion.

Approved

McKinney/Lamdin

MOTION: Approve consent agenda.

Approved

Ward/Lamdin

Item B

- Cochran and Robins discussed the new format for the Library's statistical report. It was noted that the statistics should occasionally appear in the *Billings Gazette* advertisement or on display in the Library.
- Cochran reported that McKinney appeared in a photo of the OCLC Members Council in its annual report.
- Cochran noted that the deadline for applications to replace Board Trustee Dan Carter is February 9, 2010. Hines appointed Lamdin, Mickelson and Nault to a sub-committee to recruit individuals to apply for the City appointment.

Library Foundation Report

Modrow noted that the Foundation has received a good response for "Food for Thought at MissionRidge" which is set for Thursday, January 28 from 6:30 pm to 8:30 pm.

Friends of the Library Report

- Broch reported that the Silver Roots Family Concert is scheduled for Tuesday, February 16 at 7:00 pm.
- Bag of Books sale is scheduled for February 21.
- The spring Book Sale is scheduled for April 23 – 24.

Strategic Planning Process Update

Candi Beaudry, Planning and Community Services Director gave an overview of the draft Strategic Service Plan. Beaudry noted that the plan is available on the Library's web site and will also be on display in the Library. She requested that comments and/or edits be sent to her.

Beaudry discussed the average square footage per capita among the seven largest libraries serving Montana and management's recommendation that Billings be excluded from that average.

MOTION: Proceed with management's recommendation.

Approved

Lamdin/Laszlo

Facilities Planning Committee

Hines received a list of suggested committee participants and requested that the list be narrowed down to fifteen individuals.

Nault noted that the Board should begin working on and marketing a fund raising effort for capital needs for the Facilities Project which may not be covered by the mill levy.

MOTION: Direct the Foundation Liaison to work with the Library Foundation to:

- Solicit ideas for a Foundation representative to serve on the Facilities Planning Committee
- Devise a plan for fund raising for getting a bond passed
- Begin capital fund raising campaign

Approved

Lamdin/Mickelson

MOTION: Ask Friends of the Library Liaison to approach the Friends for their support and suggestion for individuals to serve on the Facilities Planning Committee.

Approved

Ward/Lamdin

Board Retreat Planning

Items discussed included:

- Facilities Planning Roundtable
- Memo on valuable materials/depository
- Five Year Strategic Plan
- Facility Committee creation
- Report from subcommittee on Board Trustee vacancy
- CIP update – Joint COT Community Library project

MOTION: Cochran will bring CIP update information to the Board retreat.

Approved

Mickelson/McKinney

Adjournment 1:30 pm