



COMMUNITY DEVELOPMENT DIVISION

Community Development Board Agenda

316 N 26th St, Billings, MT 59101

406.657.8281

Relay: 711

BillingsMT.gov/ComDev

Board Members: Presented below is the agenda for the upcoming Community Development Board Meeting. If you have any additional items to add to the agenda, if you have questions, or if you are unable to attend the meeting, please call Jordan Langton at 406-860-9126 or notify via email at langtonj@billingsmt.gov.

COMMUNITY DEVELOPMENT BOARD AGENDA			
3:00 pm, Tuesday, December 2, 2025			
Beartooth Meeting Room – 5 th Floor, City Hall, 316 N 26 th St, Billings, MT			
Order	Agenda Items	Person(s)	Process
I.	Welcome / Introduction / Announcements	Joe Stockburger	-
II.	Public Comment Period – As Required: Three-Minute Maximum per Person	Joe Stockburger	Public Comment
III.	Meeting Minutes: October & November 2025	Joe Stockburger	Action
	Staff Reports	CD Staff	Report
IV.	<i>Staff will report on current programs and progress on projects:</i> • Foreclosure Acquisition / Rehab Program; Lead Water Line Replacement Program • Billings Metro VISTA Project; HOME-ARP • First Time Home Buyer; Affordable Housing Development		
V.	AmeriCorps VISTA Leader – Service Year Review	Matt Benowitz	Report
	AmeriCorps VISTA Grant Application	Carly Collins	Action
VI.	An opportunity for the CD Board to review the VISTA program and make a recommendation for the FY26-27 application. Possible Motion / Action: <i>After reviewing the Memo: Application Submittal for an AmeriCorps VISTA Project, I move to authorize submission of an application for AmeriCorps VISTA for FY26-27 and authorize City staff to negotiate and finalize the project, if awarded.</i>		
	CDBG and HOME Application and Guidebook	Brenda Beckett	Action
VII.	<i>An opportunity for the CD Board to review and approve the CDBG and HOME Application and Guidebook, with or without edits.</i> Possible Motion / Action: <i>I move to approve the CDBG and HOME online application and associated Guidebook (with or without edits) for Fiscal Year 2026-2027 and authorize City staff to implement and widely distribute.</i>		
VIII.	Neighborhood Concerns & Happenings	CD Board	Updates
	<i>An opportunity for board members to share information or concerns.</i>		
IX.	Post Meeting Optional Tour: • Mitchell Court / Affordable Housing Development Property • 1302 Parkhill Drive / Foreclosure Program Property	Jordan Langton	-
Set Next Meeting Agenda & Adjournment: Next Meeting: January 6, 2026			

Note: Additional information on any of these items is available in the Community Development Office. Public meetings are accessible to individuals with physical disabilities. Special arrangements for participation in the public meetings by individuals with hearing, speech, or vision impairment may be made upon request at least three days prior to the meeting. Please notify Jordan Langton at 406-860-9126 (711 TTY) or email at langtonj@billingsmt.gov.

“Quorum” is defined as a simple majority of the appointed members.

REMOTE ATTENDANCE

Remote attendance can be requested at least 24 hours in advance of the meeting for the following reasons: illness or health condition; personal emergency, travel, or other circumstances reasonably limiting ability to participate in person; fire, flood, earthquake or other community emergency making attendance impractical.

Please email langtonj@billingsmt.gov; beckettb@billingsmt.gov; chair; and vice chair with request, citing one of the above-listed reasons (no explanation necessary). If zoom invitation follows, the request has been approved.

Members are limited to two consecutive remote attendances and are limited to four remote attendances per calendar year. Board approval is required for remote participation over four meetings per calendar year.

Board members attending remotely must:

- Ensure equipment, technology, and venue used is materially comparable to in-person participation and not a distraction.
- Be able to see and hear staff and other Board members.
- Be able to reasonably observe all materials discussed during the meeting.
- Refrain from communicating with others, not in the meeting, regarding matters of the agenda.