



## COMMUNITY DEVELOPMENT DIVISION

### Community Development Board Agenda

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Relay: 711

BillingsMT.gov/ComDev

**Board Members:** Presented below is the agenda for the upcoming Community Development Board Meeting. If you have any additional items to add to the agenda, if you have questions, or if you are unable to attend the meeting, please call Tam Rodier at 406.208.9962 or contact via email to [rodier@billingsmt.gov](mailto:rodier@billingsmt.gov).

#### COMMUNITY DEVELOPMENT BOARD AGENDA

3:00 pm, Tuesday, February 4, 2025

**\*\*Beartooth Meeting Room, 5<sup>th</sup> Floor, City Hall, 316 N 26<sup>th</sup> Street, Billings, MT\*\***

#	Agenda Items	Person(s)	Process
I.	<b>Welcome / Introduction / Announcements</b> <i>Please help us welcome Jordan Langton to the ComDev Division!</i>	Joe Stockburger	-
II.	<b>Public Comment Period – As Required:</b> Three-Minute Maximum per Person	Joe Stockburger	Public Comment
III.	<b>Meeting Minutes</b>	Joe Stockburger	Action
	<b>Staff Reports</b> <i>Staff will report on current programs and progress on projects:</i>	CD Staff	Report
IV.	<ul style="list-style-type: none"><li>• Tam: Foreclosure Acquisition / Rehab Program, Parks Project(s), First Time Home Buyer</li><li>• Carly: Billings Metro VISTA Project, HOME-ARP</li><li>• Jordan: Affordable Housing Development</li></ul>		
	<b>PUBLIC HEARING: External Applicant Presentation(s)</b> <i>If applications are received by the 5:00 p.m. deadline on January 17, 2025. Application materials will be transmitted to Board members before the meeting. Applicant(s) for CDBG / HOME funding will present on proposed programs / activities (five minute maximum for each):</i> 1: External Applicant(s) 2: City-managed programs / activities 3: <b>PUBLIC HEARING: Three-minute maximum per person</b> <i>Funding recommendations will be made during the April Community Development Board meeting.</i>	Beckett	Public Hearing
VI.	<b>Board Member Site Visit Assignments</b> <i>An opportunity for Board members to choose applicant(s) and conduct site visit(s) by <b>March 4, 2025</b>.</i>	Beckett	Volunteer Opportunity
VII.	<b>Scheduling Task Force Presentations</b> <i>An opportunity for Board members to choose Neighborhood Task Forces to contact to schedule Consolidated Plan presentations from <b>March 15 through April 14</b>. City staff will accompany board members for presentations.</i>	Beckett	Volunteer Opportunity
VIII.	<b>Neighborhood Concerns &amp; Happenings</b> <i>An opportunity for Board members to share information or concerns.</i>	CD Board	Updates
	<b>Set Next Meeting Agenda &amp; Adjournment: Next Meeting: <b>March 4, 2025</b></b>		
	<b>City Hall Tour</b> <i>An opportunity for Board members to see the new facility and become familiar with the locations of key City offices.</i>	Wyeth Friday	Tour

*Note: Additional information on any of these items is available in the Community Development Office. Public meetings are accessible to individuals with physical disabilities. Special arrangements for participation in the public meetings by individuals with hearing, speech, or vision impairment may be made upon request at least three days prior to the meeting. Please notify Jordan Langton at 406-657-3045 (711 TTY) or email at [langtont@billingsmt.gov](mailto:langtont@billingsmt.gov).*

*"Quorum" is defined as a simple majority of the appointed members.*

## **REMOTE ATTENDANCE**

Remote attendance can be requested at least 24 hours in advance of the meeting for the following reasons: illness or health condition; personal emergency, travel, or other circumstances reasonably limiting ability to participate in person; fire, flood, earthquake or other community emergency making attendance impractical.

Please email [rodert@billingsmt.gov](mailto:rodert@billingsmt.gov); [beckettb@billingsmt.gov](mailto:beckettb@billingsmt.gov); chair; and vice chair with request, citing one of the above-listed reasons (no explanation necessary). If zoom invitation follows, the request has been approved.

Members are limited to two consecutive remote attendances and are limited to four remote attendances per calendar year. Board approval is required for remote participation over four meetings per calendar year.

Board members attending remotely must:

- Ensure equipment, technology, and venue used is materially comparable to in-person participation and not a distraction.
- Be able to see and hear staff and other Board members.
- Be able to reasonably observe all materials discussed during the meeting.
- Refrain from communicating with others, not in the meeting, regarding matters of the agenda.