

DRAFT

**MEETING MINUTES**

**MEETING PURPOSE**

General Meeting

**MEETING DATE AND  
LOCATION:**

December 16, 2024  
YVAS Learning  
Center

**ATTENDEES:**

Animal Control Board  
Members, John  
Scheuering, Ronda  
Smith, Michelle Zarn,  
Amanda Tiernan

Animal Control Staff:  
Tom Stinchfield,  
Animal Control  
Supervisor

**RECORDED BY:**

Tom Stinchfield

**I. MEETING CALLED TO ORDER**

Board Chairperson Ronda Smith called the meeting to order

**A. APPROVAL OF THE MINUTES**

The minutes of the November 6, 2023 were approved

**II. New Business**

Animal Control Supervisor Tom Stinchfield leads discussion of incoming  
Animal Control Board Member Frans Andersson as well as vacancy  
Needing to be filled

New and current animal licensing records were distributed to all board members as well as last years Annual Report

Discussion about Animal Control Staffing issues and number of calls for Service compared to previous years

Discussion of YVAS building of a new shelter and where things stand with Monetary issues and land for the building site as well as whether Animal Control would move with them or remain in current location

### **III. MOTION TO ADJOURN MEETING**

Board Chairperson Ronda Smith makes a motion to adjourn the meeting and the motion is seconded.