



## COMMUNITY DEVELOPMENT DIVISION Community Development Board Agenda

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Relay: 711

BillingsMT.gov/ComDev

**Board Members:** Presented below is the agenda for the upcoming Community Development Board Meeting. If you have any additional items to add to the agenda, if you have questions, or if you are unable to attend the meeting, please call Tam Rodier at 406-657-8242 or notify via email at [rodiert@billingsmt.gov](mailto:rodiert@billingsmt.gov).

COMMUNITY DEVELOPMENT BOARD AGENDA			
3:00 pm, Tuesday, December 3, 2024			
2 <sup>nd</sup> Floor Large Conference Room at Billings Public Library, 510 N Broadway, Billings, MT			
Order	Agenda Items	Person(s)	Process
I.	<b>Welcome / Introduction / Announcements</b>	Rebecca Noell	-
II.	<b>Public Comment Period – As Required:</b> Three-Minute Maximum per Person	Rebecca Noell	Public Comment
III.	<b>Meeting Minutes</b>	Rebecca Noell	Action
	<b>Staff Reports</b>	CD Staff	Report
IV.	<i>Staff will report on current programs and progress on projects:</i> <ul style="list-style-type: none"><li>• Tam: Foreclosure Acquisition / Rehab Program; CDBG &amp; CDBG-CV Parks Projects</li><li>• Carly: Billings Metro VISTA Project, HOME-ARP</li><li>• CD Staff: First Time Home Buyer; Affordable Housing Development</li></ul>		
	<b>CDBG and HOME Application and Guidebook</b>	Brenda Beckett	Action
V.	<i>An opportunity for the CD Board to review and approve the CDBG and HOME Application and Guidebook, with or without edits.</i> <b>Possible Motion / Action:</b> I move to approve the CDBG and HOME online application and associated Guidebook (with or without edits) for Fiscal Year 2025-2026 and authorize City staff to implement and widely distribute.		
VI.	<b>Neighborhood Concerns &amp; Happenings</b>	CD Board	Updates
	<i>An opportunity for board members to share information or concerns.</i>		
VII.	<b>Post Meeting Outgoing Member Recognition:</b> <ul style="list-style-type: none"><li>• Rebecca Noell</li></ul>	CD Board	-
<b>Set Next Meeting Agenda &amp; Adjournment: Next Meeting: <a href="#">January 7, 2025</a></b>			

*Note: Additional information on any of these items is available in the Community Development Office. Public meetings are accessible to individuals with physical disabilities. Special arrangements for participation in the public meetings by individuals with hearing, speech, or vision impairment may be made upon request at least three days prior to the meeting. Please notify Tam Rodier at 406-657-8284 (711 TTY) or email at [rodiert@billingsmt.gov](mailto:rodiert@billingsmt.gov).*

*"Quorum" is defined as a simple majority of the appointed members.*

## REMOTE ATTENDANCE

Remote attendance can be requested at least 24 hours in advance of the meeting for the following reasons: illness or health condition; personal emergency, travel, or other circumstances reasonably limiting ability to participate in person; fire, flood, earthquake or other community emergency making attendance impractical.

Please email [rodiert@billingsmt.gov](mailto:rodiert@billingsmt.gov); [beckettb@billingsmt.gov](mailto:beckettb@billingsmt.gov); chair; and vice chair with request, citing one of the above-listed reasons (no explanation necessary). If zoom invitation follows, the request has been approved.

Members are limited to two consecutive remote attendances and are limited to four remote attendances per calendar year. Board approval is required for remote participation over four meetings per calendar year.

Board members attending remotely must:

- Ensure equipment, technology, and venue used is materially comparable to in-person participation and not a distraction.
- Be able to see and hear staff and other Board members.
- Be able to reasonably observe all materials discussed during the meeting.
- Refrain from communicating with others, not in the meeting, regarding matters of the agenda.