

Council Committee
(Name of Committee)

DATE: September 5, 2024
TIME: 4pm
PLACE: City Hall Conference Room

ATTENDANCE:

Mayor/Council: Mayor Cole, Mike Boyett, Kendra Shaw and Roy Neese

Staff: Chris Kukulski and Kevin Iffland

ADJOURN TIME: PM 5:15

Agenda

PUBLIC COMMENT ON ANY ITEM:

TOPIC #1	Approval of August 1 st , 2024, meeting minutes
PRESENTER	Mayor Cole
NOTES/OUTCOME	Minutes were approved by all.

▪ **Public Comment:**

TOPIC #2	Plans for moving to new city hall
PRESENTER	Kevin and Chris

NOTES/OUTCOME	<p>We are totally out of the Miller Building.</p> <p>This was the agreement with the county that we would vacate the building as soon as possible. We can move items into the new city hall but not have individuals working in it as we do not have a occupancy certificate yet. We are working on the flooring on the first floor which is a requirement for Monana Tax Credits. We are having a real holdup on the floor terrazzo due to the lack of workers in the type of flooring.</p> <p>Kevin believes that all departments should be able to complete moving by February of next year. Kevin is also working with JLG the architects to determine if the people they hired to work on the tax credits have any responsibility as to the lack of understanding of what work should have been done prior to submission for the tax credits. We are currently having to redo work on the 1st and 5th floor at a large expense. Elevators are ok at this time but will need to be reconditioned in the future.</p> <p>The sale of the old city hall has gone well, and we expect a closing date of April 1st, 2025. This way we will not have to pay rent. At this point the Sky Bridge will stay where it is.</p>
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- **Public Comment:**

TOPIC #3	Review city administrator evaluation
PRESENTER	Mike Boyett

NOTES/OUTCOME	<p>The 2024 LEADERSHIP SKILLS AND PERSPECTIVES REVIEW has been sent out to department heads from both direct and indirect reports. HR has asked that these responses be returned to her by the 13th of September.</p> <p>HR will then comply the reviews and send a summary along with the Performance Review for the city administrator, Chris Kukulski to the city council.</p> <p>HR would like these reviews back by October 11th and then have a council meeting on October 28th to discuss the results and make recommendations for salary etc.</p> <p>Chris’s review date is November 12th.</p> <p>HR will also contact other cities to determine CA salary and benefits. Roy Neese suggested that we look to agencies to see if a CA review process could be outsourced. Mike Boyett will investigate it.</p>
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▪ **Public Comment:**

TOPIC #4	Future meeting dates and agenda items.
PRESENTER	Mayor Cole
NOTES/OUTCOME	<ol style="list-style-type: none"> 1. Wilson Park 2. Ken Sande meeting with Operations Committee 3. Parking for staff 4. Continued review of new city hall and moving of staff

▪ **Public Comment:**

TOPIC #5	
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PRESENTER	
NOTES/OUTCOME	

- **Public Comment:**