

<p align="center"><b><u>Council Committee</u></b>  <b><u>COUNCIL OPERATIONS</u></b></p>	
<p align="center"><b>DATE: Thursday, August 1, 2024</b>  <b>TIME: 4:00 PM</b>  <b>PLACE: City Hall Conference Room</b>  <b>210 N. 27<sup>th</sup> Street</b>  <b>Billings, MT</b></p>	
<p><b><u>ATTENDANCE:</u></b> no public present  <b><u>Mayor/Council:</u></b> Bill Cole, Mike Boyett, Kendra Shaw  <b><u>Staff:</u></b> Chris Kukulski, Kevin Iffland</p>	
<p><b><u>ADJOURN TIME:</u></b> 5:45 PM</p>	
<p align="center"><b>Agenda</b></p>	

**PUBLIC COMMENT ON ANY AGENDA OR NON-AGENDA ITEM (3 Min.)**

<b>TOPIC #1 - 00:56</b>	<b>Plans for move to new city hall</b>
<b>PRESENTER</b>	Kevin Iffland or Chris Kukulski
<b>NOTES/OUTCOME</b>	<p>Phase One - out of the Miller building by September 1st; closed to public Friday Aug. 9th - building division, code enforcement, community development; temporary front counters: building division in library; code enforcement at crime prevention; planning at finance department - planning to get into New City Hall November/December</p> <p>Exploring options for getting rid of unneeded furniture/fixtures from Old City Hall to New City Hall; moving committee put together that meets monthly</p> <p>Council Chambers - Community 7 needs to move equipment December/January; council may meet in library for a few weeks to move equipment</p> <p>Goal: everybody over there by end of February</p> <p>Phase Two: Human Resources, Admin &amp; Finance (December)  Phase Three: BPD and Municipal Courts</p> <p>Change Order for council end of August</p> <p>Closing on Old City Hall - next April 2025</p>

	Park One - full occupancy
--	---------------------------

<b>TOPIC #2 - 29:41</b>	<b>Review revised draft of city administrator evaluation form; discuss evaluation and compensation-research process</b>
<b>PRESENTER</b>	Deputy Mayor Boyett and Committee
<b>NOTES/OUTCOME</b>	Review of City Administrator evaluation form To do: generate introductory description  CM Shaw to-do: write summary of writing workshop model for executive session

<b>TOPIC #3 - 1:06:42</b>	<b>Review Relational Wisdom 360 materials on emotional intelligence and communication skills provided by Ken Sande and discuss possible applicability for city council and/or city employees</b>
<b>PRESENTER</b>	Chris Kukulski and Committee
<b>NOTES/OUTCOME</b>	Relational Wisdom work for boards and councils “How productive does the policy body want to be relative to working collaboratively with each other?”

<b>TOPIC #4 - 1:21:03</b>	<b>Update on response to city council request for information on non-bargaining employee market-based compensation system</b>
<b>PRESENTER</b>	Chris Kukulski
<b>NOTES/OUTCOME</b>	<p>Moving forward with CM Kennedy initiative on non-bargaining employees compensation</p> <p>Upcoming update at Council budget meeting</p> <p>Discuss how to keep council updated on process - engaged but not in control of salary/step payment determinations</p>

<b>TOPIC #5 - 1:29:39</b>	<b>Volunteer appreciation dinner</b>
<b>PRESENTER</b>	Deputy Mayor Boyett
<b>NOTES/OUTCOME</b>	Scheduled: October 17, 2024

<b>TOPIC #6 1:37:22</b>	<b>Future meeting dates and agenda topics and approval of minutes (if available)</b>
<b>PRESENTER</b>	Committee and city staff
<b>NOTES/OUTCOME</b>	Meeting next month