

Council Committee
COUNCIL OPERATIONS

DATE: Thursday, August 1, 2024
TIME: 4:00 PM
PLACE: City Hall Conference Room
210 N. 27th Street
Billings, MT

ATTENDANCE: no public present

Mayor/Council: Bill Cole, Mike Boyett, Kendra Shaw

Staff: Chris Kukulski, Kevin Iffland

ADJOURN TIME: 5:45 PM

Agenda

PUBLIC COMMENT ON ANY AGENDA OR NON-AGENDA ITEM (3 Min.)

TOPIC #1 - 00:56	Plans for move to new city hall
PRESENTER	Kevin Iffland or Chris Kukulski
NOTES/OUTCOME	<p>Phase One - out of the Miller building by September 1st; closed to public Friday Aug. 9th - building division, code enforcement, community development; temporary front counters: building division in library; code enforcement at crime prevention; planning at finance department - planning to get into New City Hall November/December</p> <p>Exploring options for getting rid of unneeded furniture/fixtures from Old City Hall to New City Hall; moving committee put together that meets monthly</p> <p>Council Chambers - Community 7 needs to move equipment December/January; council may meet in library for a few weeks to move equipment</p> <p>Goal: everybody over there by end of February</p> <p>Phase Two: Human Resources, Admin & Finance (December)</p> <p>Phase Three: BPD and Municipal Courts</p> <p>Change Order for council end of August</p> <p>Closing on Old City Hall - next April 2025</p>

	Park One - full occupancy
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TOPIC #2 - 29:41	Review revised draft of city administrator evaluation form; discuss evaluation and compensation-research process
PRESENTER	Deputy Mayor Boyett and Committee
NOTES/OUTCOME	Review of City Administrator evaluation form To do: generate introductory description CM Shaw to-do: write summary of writing workshop model for executive session

TOPIC #3 - 1:06:42	Review Relational Wisdom 360 materials on emotional intelligence and communication skills provided by Ken Sande and discuss possible applicability for city council and/or city employees
PRESENTER	Chris Kukulski and Committee
NOTES/OUTCOME	Relational Wisdom work for boards and councils “How productive does the policy body want to be relative to working collaboratively with each other?”

TOPIC #4 - 1:21:03	Update on response to city council request for information on non-bargaining employee market-based compensation system
PRESENTER	Chris Kukulski
NOTES/OUTCOME	<p>Moving forward with CM Kennedy initiative on non-bargaining employees compensation</p> <p>Upcoming update at Council budget meeting</p> <p>Discuss how to keep council updated on process - engaged but not in control of salary/step payment determinations</p>

TOPIC #5 - 1:29:39	Volunteer appreciation dinner
PRESENTER	Deputy Mayor Boyett
NOTES/OUTCOME	Scheduled: October 17, 2024

TOPIC #6 1:37:22	Future meeting dates and agenda topics and approval of minutes (if available)
PRESENTER	Committee and city staff
NOTES/OUTCOME	Meeting next month