

Council Committee
COUNCIL OPERATIONS

DATE: Thursday, May 2, 2024

TIME: 4:04 PM

PLACE: City Hall Conference Room
210 N. 27th Street
Billings, MT

ATTENDANCE: Kendra Shaw, Mayor Bill Cole, Mike Boyett

Mayor/Council:

Staff:

ADJOURN TIME: PM 5:24

Agenda

PUBLIC COMMENT ON ANY AGENDA OR NON-AGENDA ITEM (3 Min.)

TOPIC #1	Status of sale agreement for sale of city hall and surface parking lots and plans for move to new city hall
PRESENTER	Bill Cole has signed the sales agreement letter. Chris and Kevin are out of the office at a meeting. Chris did advise the mayor that an environmental statement about city hall is due in May.
NOTES/OUTCOME	

TOPIC #2	Review revised draft of city administrator evaluation form and discussion of evaluation process
PRESENTER	Deputy Mayor Boyett
NOTES/OUTCOME	We went through a copy of the newest evaluation for Chris line by line. Many possible changes were made. Boyett will email the mayor a copy of the document so that he (the mayor) can make the proposed changes. Once this committee is finished, a copy will be forwarded to HR and the full council for their approval.

TOPIC #3	Discussion concerning possible policy defining amount and use of discretionary city council expense accounts
PRESENTER	Committee
NOTES/OUTCOME	We again discussed the expense policy of a \$500 cash card and a travel policy of \$15,000. The city currently has a Personal Expense Reimbursement procedure policy. This would be a guide for a council policy.

TOPIC #4	Initial review and overview of City Charter to identify possible changes for submission to city council or local government review commission and voters
PRESENTER	Committee

NOTES/OUTCOME	The mayor asked that everyone review the current charter and make possible changes if the vote in June establishes a citizens committee. At our next meeting we should know the public's vote in June.
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TOPIC #5	Future meeting dates and agenda topics and approval of minutes (if available)
PRESENTER	Committee and city staff
NOTES/OUTCOME	