

February 12, 2009

MINUTES

Present: Board Chair Tony Hines, Vice-Chair Shari Nault Pullar, Lyn McKinney, Lloyd Mickelson, Dave Ward, Betty Richardson; Bill Cochran, Library Director; Jim Peters, Assistant Library Director; Dee Ann Redman, Systems Administrator; Mary Murphrey, Administrative Coordinator; Nicki Broch, President of the Friends of the Library.

Public Comment

None

Consent Agenda

MOTION: Approve consent agenda.

Approved

McKinney/Ward

Facilities Updates

Cochran updated the Board on the Gainan's library project. A draft contract with CTA for developing cost estimates for required renovations has been developed and is now under legal review.

Cochran noted that plans are in progress to add more public space to the 2nd floor by moving some of the administrative staff to the 4th floor. The large office space will be utilized as a computer lab and smaller office space as a language lab.

Community Library Committee Report

Cochran distributed a copy of the December 9, 2008 Community Library Steering Committee Minutes and updated the Board on the Community Library project. He noted that the High Plains Architects team was in Billings in January and met with the Steering Committee, and administrative and service staff from both libraries. The team is now reviewing the data collected and is expected back in Billings in a couple of weeks.

FY10 Budget Process

Cochran began by updating the Board on the upcoming FY10 budget process and meetings with City Administrator Tina Volek. He discussed the budget guidelines issued by Volek. It was noted that due to the uncertainty of the upcoming reappraisal process and the effect it may have on the value of the mill and tax revenue that FY10 will once again be a zero based budget year.

Murphrey distributed the budget schedule and noted the dates for the City Council presentation and public hearing.

A PowerPoint presentation was given to the Board discussing the Library's upcoming supplemental budget requests (SBRs).

- Redman began the presentation by discussing the Montana Shared Catalog request.
- Cochran continued with discussion on a Library Comprehensive Strategic Plan request which would be a contract for service with the City/County Planning Department and Library consultant, and would incorporate the Facility and Funding Committee studies, the Heights Branch Site Study, along with updating the Library's strategic plan. Nault noted that Steve Zier would be available to work with Carter on the management of the Facility Committee study.
- Redman then discussed the request for Networking Improvements for the Library.

MOTION: Move to adopt the Library's SBRs

Approved with Ward voting "no"

Mickelson/Nault

Foundation Liaison

Hines asked the Board for a volunteer for the Foundation Liaison position. The Board recommended that Warner be asked to volunteer.

Digital Content Update

Redman updated the Board on the library' digital content project. She noted that patrons will be able to download audio book files for a two week loan period using their own digital players. Redman noted that work is continuing on this project.

Adjournment 1:30 p.m.