

Council Committee
COUNCIL OPERATIONS

DATE: Thursday, December 7, 2023
TIME: 4:00 PM
PLACE: City Hall Conference Room
210 N. 27th Street
Billings, MT -

ATTENDANCE:

Mayor/Council: Bill Cole, Mike Boyett, Roy Neese (Zoom Call)

Staff: Chris Kukulski

ADJOURN TIME: PM 4:09

Agenda

PUBLIC COMMENT ON ANY ITEM:

TOPIC #1	Status of summary minutes (last meeting Sept. 7, 2023)
PRESENTER	Bill Cole
NOTES/OUTCOME	Bill will look into his files to find any of the last addenda's and meetings notes. No real issues at this time.

TOPIC #2	Review status of responses to RFP for sale of city hall and other downtown properties
PRESENTER	Chris Kukulski
NOTES/OUTCOME	Kevin Iffland and Bill Honaker have been in discussion about the sale of the city hall and lots to the south of the parking garage. Kevin may be making a status report to the council on 12-18-23. Our goal is the sale of two parking lots, the park garage/new part of city hall and old city hall.

TOPIC #3	Work on resolution governing vote on Local Government Review Commission
PRESENTER	Committee

NOTES/OUTCOME	<p>First issue is: number of people to be on the commission. We all felt should be between 7-9 people.</p> <p>Second issue is: Budget We did not determine and amount but feel it should be under 1 mill in the \$100,000 to \$200,000 range.</p> <p>We have more questions than answers:</p> <ol style="list-style-type: none"> 1. Will citizens be picked from Wards or at large? 2. What happens if a commissioner who is elected dies, quits and is unable to attend? 3. We believe the timeline is 85 days prior to June 4th, 2024 for the council to have everything in place. 4. Budget items: Possible expenses <ul style="list-style-type: none"> A Part time city clerk B. Hiring of a consultant. C. Publications D. Advertising E. Election Costs for possibly three different elections F. Education of the public prior to any elections

TOPIC #4	Plan for revising city administrator evaluation form and potential changes to process
PRESENTER	Committee and city staff
NOTES/OUTCOME	<p>Karla from HR, Mike Boyett and possibly Jennifer Owen after the 1st of year will get to work on making changes to the evaluation form for the city administrator. Comments from the council were to make it shorter and to include CM signatures.</p>

TOPIC #5	Appointment process for council committees and consolidation of Legislative and Local Affairs committees
PRESENTER	Committee and city staff
NOTES/OUTCOME	Since each committee has a limit of 2 years, we need to start staggering people so a committee doesn't end up with 3 new people and no previous history.

TOPIC #6	Future meeting dates and agenda topics – revisions to BMCC 2-211 et seq.; city emergency operations procedures; other?
PRESENTER	Committee and city staff
NOTES/OUTCOME	<p>Items to investigate:</p> <p>Mayor powers during an emergency</p> <p>Continuity of the city government during an emergency</p> <p>Having a disaster drill of some type</p> <p>Closed at 5:30pm</p>

PUBLIC COMMENT ON ANY ITEM NOT ON THE AGENDA BUT WITHIN THE SCOPE OF THE COMMIT 3 Min.)