



COMMUNITY DEVELOPMENT DIVISION

510 NORTH BROADWAY, 4TH FLOOR, PO Box 1178
BILLINGS, MONTANA 59103



MEMORANDUM

TO: Community Development Board
FROM: Brenda Beckett, Community Development Manager
DATE: December 30, 2008
SUBJECT: Upcoming Community Development Board Meeting

Presented below is the agenda for the upcoming Community Development Board Meeting. Please call me at 657-8286 if you have any additional items to add to the agenda, if you have questions, or if you are unable to attend the meeting.

COMMUNITY DEVELOPMENT BOARD AGENDA

3:00pm – 5:00pm, Tuesday, January 6, 2009

4th Floor, Parmly Library Building

Order	Agenda Items	Person(s) Responsible	Process
I.	Welcome / Introduction / Announcements	Duane Loken	-
II.	Public Comment Period – As Required <i>3 Minute Maximum per Person</i>	Duane Loken	-
III.	Meeting Minutes	Duane Loken	Action
IV.	Election of Officers / CHRB Liaison Appointment <i>Each January the Board elects a Chair, Vice-Chair, CHRB liaison position, and committees for the coming year.</i>	Duane Loken	Action
V.	Tentative Year Schedule / Allocation Process Review <i>An opportunity to ask questions and make changes to the Tentative Year Schedule / Allocation Process.</i>	Brenda Beckett	Discussion
VI.	Neighborhood Stabilization Program – Drafted Plan <i>An opportunity to review the drafted Neighborhood Stabilization Plan which will be proposed to the Montana Department of Commerce for use of NSP/CDBG funding within the City of Billings.</i>	Brenda Beckett	Presentation Action
VII.	Staff Reports <i>Staff will report on current programs and progress to date on projects.</i>	Staff	Report
VIII.	Neighborhood Concerns & Happenings <i>Opportunity for board members to share information or concerns.</i>	CD Board	Updates
IX.	Set Next Meeting Agenda: City Council Procedures for Boards and Commissions Adjournment		