



COMMUNITY DEVELOPMENT DIVISION

Community Development Board Agenda

2825 3rd Avenue North, Billings, MT 59101

406.657.8281

Relay: 711

BillingsMT.gov/ComDev

Board Members: Presented below is the agenda for the upcoming Community Development Board Meeting. If you have any additional items to add to the agenda, if you have questions, or if you are unable to attend the meeting, please call Tam Rodier at 406-657-8284 or notify her via email at rodiert@billingsmt.gov.

COMMUNITY DEVELOPMENT BOARD AGENDA			
3:00 pm, Tuesday, November 7, 2023			
6 th Floor Conference Room, Miller Building, 2825 3 rd Avenue North, Billings, MT			
Order	Agenda Items	Person(s)	Process
I.	Welcome / Introduction / Announcements	Rebecca Noell	-
II.	Public Comment Period – As Required: Three-Minute Maximum per Person	Rebecca Noell	Public Comment
III.	Meeting Minutes	Rebecca Noell	Action
IV.	Affordable Housing Development (AHD) Application Mitchell Court Apartments	Mitchell Court, LLLP	Presentation
	<i>An opportunity for the CD Board to hear from the developer about their AHD application. No action will be taken at this meeting.</i>		
	Staff Reports	CD Staff	Report
V.	<i>Staff will report on current programs and project progress to date:</i> <ul style="list-style-type: none"> • Dina: First Time Home Buyer; Affordable Housing Development • Tam: CDBG-CV Projects; Foreclosure Acquisition / Rehab Program • Carly: Billings Metro VISTA Project, HOME-ARP (P&P, application timeline, etc.) 		
	AmeriCorps VISTA Grant Application	CD Staff	Action
VI.	<i>An opportunity for the CD Board to review the VISTA program and make a recommendation for the FY24-25 application.</i> Possible Motion / Action: After reviewing the Memo: Application Submittal for an AmeriCorps VISTA Project , I move to authorize submission of an application for AmeriCorps VISTA for FY24-25 and authorize City staff to negotiate and finalize the project, if awarded.		
	CDBG and HOME Application and Guidebook Review	Beckett	Discussion
VII.	<i>An opportunity for the CD Board to make recommendations for the CDBG / HOME application process and documents for the upcoming fiscal year.</i>		
	Neighborhood Concerns & Happenings	CD Board	Updates
VIII.	<i>An opportunity for board members to share information or concerns.</i>		
IX.	Adjourn	Rebecca Noell	-
X.	Post Meeting Optional Tour: <ul style="list-style-type: none"> • Mitchell Court project site (4154 Mitchell Court Billings, MT 59101) 	Mitchell Court LLLP	-
Set Next Meeting Agenda & Adjournment: Next Meeting: December 5, 2023			

Note: Additional information on any of these items is available in the Community Development Office. Public meetings are accessible to individuals with physical disabilities. Special arrangements for participation in the public meetings by individuals with hearing, speech, or vision impairment may be made upon request at least three days prior to the meeting. Please notify Tam Rodier at 406-657-8284 (711 TTY) or email at rodiert@billingsmt.gov.

REMOTE ATTENDANCE

Remote attendance can be requested at least 24 hours in advance of the meeting for the following reasons: illness or health condition; personal emergency, travel, or other circumstances reasonably limiting ability to participate in person; fire, flood, earthquake or other community emergency making attendance impractical.

Please email rodiert@billingsmt.gov; beckettb@billingsmt.gov; chair; and vice chair with request, citing one of the above-listed reasons (no explanation necessary). If zoom invitation follows, the request has been approved.

Members are limited to two consecutive remote attendances and are limited to four remote attendances per calendar year. Board approval is required for remote participation over four meetings per calendar year.

Board members attending remotely must:

- Ensure equipment, technology, and venue used is materially comparable to in-person participation and not a distraction.
- Be able to see and hear staff and other Board members.
- Be able to reasonably observe all materials discussed during the meeting.
- Refrain from communicating with others, not in the meeting, regarding matters of the agenda.