



COMMUNITY DEVELOPMENT DIVISION  
Community Development Board Agenda - Revised 12.1.2022

2825 3<sup>rd</sup> Avenue North, Billings, MT 59101

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Relay: 711

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**Board Members:** Presented below is the agenda for the upcoming Community Development Board Meeting. If you have any additional items to add to the agenda, if you have questions, or if you are unable to attend the meeting, please call Tam Rodier at 406-657-8284 or notify via email at [rodiert@billingsmt.gov](mailto:rodiert@billingsmt.gov).

**COMMUNITY DEVELOPMENT BOARD AGENDA**

**3:00 pm, December 6, 2022**

**6<sup>th</sup> Floor Conference Room, Miller Building, 2825 3<sup>rd</sup> Avenue North, Billings, MT**

Order	Agenda Items	Person(s)	Process
I.	<b>Welcome / Introduction / Announcements</b> <b>**City Community Development Division Hosting Information Session on CDBG, HOME and HOME-ARP Programs and Opportunities for Housing Development**</b> When and Where: Library Community Room, 2:30pm-4pm, Friday, December 16, 2022 Summary: Community Development Division staff will provide an overview of: <ul style="list-style-type: none"><li>• CDBG and HOME applications and guidelines</li><li>• Affordable Housing Development applications and guidelines</li><li>• An update on the Division's HOME-ARP data findings to date from service providers for development of an application process</li></ul>	Rebecca Noell	-
II.	<b>Public Comment Period – As Required:</b> Three-Minute Maximum per Person	Rebecca Noell	Public Comment
III.	<b>Meeting Minutes</b>	Rebecca Noell	Action
IV.	<b>Staff Reports</b> <i>Staff will report on current programs and progress to date on projects:</i> <ul style="list-style-type: none"><li>• Dina: First Time Home Buyer; Affordable Housing Development</li><li>• Tam: CDBG-CV (Parks, DBA-BID, and Fast-Track); Foreclosure Acquisition / Rehab Program</li><li>• Carly: Billings Metro VISTA Project, HOME-ARP - New Allocation Plan Submission Deadline: March 2023</li></ul>	CD Staff	Report
V.	<b>HomeFront Collaboration</b> <i>An opportunity to discuss a regularly scheduled meeting with HomeFront to facilitate communication. CD Board representation would greatly benefit this process. The Board can select representatives during January's meeting.</i>	CD Staff	Discussion
VI.	<b>CDBG and HOME Application Review / Approval</b> <i>The CD Board has an opportunity to review / approve the CDBG / HOME application and guidebook. Staff is recommending opening the applications for CDBG, HOME in early December and the submission deadline is in late January. The AmeriCorps VISTA Request for Proposals will also follow the same timeline.</i> <i>Staff will also need direction from the Board on how to integrate potential infrastructure projects in the application / allocation process.</i>	Brenda Beckett	Discussion & Action
VII.	<b>CD Board Member Recruitment</b> <i>This is an opportunity to brainstorm various ideas to support the Mayor in seeking applicants for vacant Board positions.</i>	Rebecca Noell	Discussion
VIII.	<b>Neighborhood Concerns &amp; Happenings</b> <i>An opportunity for board members to share information or concerns.</i>	CD Board	Updates
<b>Set Next Meeting Agenda &amp; Adjournment: Next Meeting: <a href="#">January 3, 2023</a></b>			
After Party	<b>Celebrating Board Members</b> <i>An opportunity to celebrate Board members and acknowledge service! 😊</i> Katrina Kruger - 2011, 12 years!   Bret Rutherford - 2015, 8 years!   Jessica Schmidt - 2019, 4 years! Hannah Olson - 2020, 2 years!		

*Note: Additional information on any of these items is available in the Community Development Office. Public meetings are accessible to individuals with physical disabilities. Special arrangements for participation in the public meetings by individuals with hearing, speech, or vision impairment may be made upon request at least three days prior to the meeting. Please notify Tam Rodier at 406-657-8284 (711 TTY) or email [rodiert@billingsmt.gov](mailto:rodiert@billingsmt.gov).*