



PRC PARK BOARD MEETING MINUTES

RECORDED BY: Melonie Trang

MEETING PURPOSE: Monthly Meeting

MEETING DATE August 10, 2022.

LOCATION: Parks & Recreation Office Conference Room

ATTENDEES:

PRC Board Members: Thom MacLean, Jami Clark, Mark Wahl, Jim Rott, Maia Dickerson, Chuck Platt, Jon Thompson, Laura Drager

PRPL Staff Members: Mike Whitaker, Director; Kory Thomson, Recreation Superintendent; Cole McQuillan, Parks Supervisor; Mark Jarvis, Park Planner; Steve McConnel, City Forester; Allison Thomson, Customer Service Coordinator; Paul Reinhardt, Community Outreach & Engagement Coordinator

City Staff Members: City Administrator Chris Kukulski, Assistant City Administrator Kevin Iffland; Elyse Monat, City Planning

MEETING CALLED TO ORDER:

Thom MacLean called the meeting to order at 11:00 AM

INTRODUCTIONS:

Scott Meyers, Hunter Gibbs

ADDITIONS TO THE AGENDA:

None

APPROVAL OF MINUTES:

A motion was made to approve the July 13, 2022 board meeting minutes. Board member Thompson approved. Board member Rott seconded. On a voice vote, motion carried.

DIRECTORS REPORT: Michael Whitaker

The staff are putting together a committee for the Cottonwood Park master plan/design RFP (request for proposal). Mr. Whitaker made a request for a park board member to serve on the committee. Board member Jon Thompson offered to serve. ***A motion was made by board member Dragger to promote John Thompson to serve on the committee as PRC board representative. Board member Clark seconded. On a voice vote, all were in favor.***

PUBLIC/BOARD COMMENT:

None

NEW BUSINESS:

A. Parks and Recreation Monthly Report:

- ❖ **Recreation Superintendent Kory Thomson gave the Recreation Division report:**
 - Summer programs are finishing up this week and next
 - South pool was closed ten days early due to pump issues
 - Wading pools will close on August 17
 - Starting to lose lifeguards and camp counselors as they are heading back to college
 - Rose pool will close to humans August 20th and the “Dog Days of Summer” will be August 21
 - Pool liner at Rose will be replaced following its closure on the 22; current liner is around 11-12 years old
- ❖ **City Planning/Trails Elyse Monat Report:**

Ms. Monat invited the board to the ribbon cutting for the completed BBWA Canal Connection Trail. The trail is located north of Rose Park.

Ms. Monat said Planning has asked the SUBRA (South Urban Renewal District) board to move some of the funding up a year for part of the marathon loop so they can integrate that with the development happening at Riverfront Park and with the grant money received so far.
- ❖ **Community Outreach & Engagement Coordinator Paul Reinhardt Report:**
 - Continuing to work with the committee on Landon's Legacy Miracle League Grand Opening that is one week away
 - The community garden has been busy; have a good core of gardeners this year
 - Working on CDBG projects: ordered the playground equipment for Comanche Park; selected the restroom and adult exercise equipment for North Park; awarded contract for the Pioneer Park Heritage Trail
- ❖ **Parks Supervisor Cole McQuillan report for Parks, Forestry, and Cemetery divisions:**
 - Forestry staff is working on downed trees from the storm earlier this month
 - Working on getting Cemetery/Parks Supervisor position filled
 - Lillis Park playground is open
 - Continuing to deal with vandalism and graffiti in bike tunnels
 - Working on keeping the spraygrounds running
 - Had a lot of events in the parks this past month; also doing a lot of soundstage rentals
 - Doing a lot of field maintenance at Amend Park
 - Doing pump station upgrades
- ❖ **Park Planner Mark Jarvis report on Projects in Parks:**
 - Ponderosa Irrigation: moving forward
 - Poly Vista Park Improvements: project is mostly complete, ready for grand opening
 - Coulson: consultant has most of the base map completed; ready to design
 - Optimist Park Shelter: in the process of putting on the roof
 - North Park playground: working with a playground representative on this project

- Castle rock: playground consultant starts the 15th with the construction; checking on the shipping date
- Central Tennis Courts: rebidding project
- Cottonwood: master plan is moving forward

B. Miracle Field at Poly Vista Park/Ribbon Cutting:

- We are one week from the opening event
- Broke ground on the project in September 2021
- Project was started and created in memory of Landon Smith
- Phase 1 is completed; phase 1 includes automated irrigation system in existing ballfields, drainage, sidewalks, installation of ADA restroom and miracle field.
- Miracle field is a specialized rubber field used for people with disabilities.
- Will be starting a Miracle League program for youth and adults; it will be ran starting this fall and again next spring. People will be able to sign up at the grand opening to participate
- Anticipate a large amount of people attending the grand opening
- Food and ice cream will be provided free
- Ribbon cutting ceremony will be at 5:30 pm at the miracle field on the home plate
- We will have our mascot out there along with MSU's bee and Rocky Mountain College's mascot
- Landon's Legacy will be at the event raising funds for an all-inclusive playground for kids in wheelchairs
- Will have a dunk tank

C. Parks Operations and Funding Issue:

Michael gave a department overview and funding issues presentation to the board. The presentation was presented to City Council several weeks ago. The information from the presentation discussed the following items: the different kinds of parks the department supports and maintains such as neighborhood, community and natural parks, funding issues facing the parks department, projects/items done or completed due the PD1 funding source over the last 11 years, the departments current budget, and some of the concerns and issues we are facing with the sunsetting of PD1 in 2024. *(a copy of this presentation is included in the 2023 board notebook)*

A comment was made by the board requesting for any presentations going forward that are being presented to City Council regarding funding be presented to the park board prior to.

A question was asked by a board member if there is a list of parks showing approximate costs to complete it. Mr. Whitaker said staff could come up with a list of parks and costs to complete.

A suggestion was made by the board to also have a list of parks and what items need to be completed in that park. Mr. Whitaker said staff could create that list.

AJOURNMENT – Adjourned at 12:30 PM

(Please note these are summary minutes; this meeting is recorded and available to the public for any additional information discussed)