



PRC PARK BOARD MEETING MINUTES

RECORDED BY: Melonie Trang

MEETING PURPOSE: Monthly Meeting

MEETING DATE May 11, 2023.

LOCATION: PRPL Conference Room

ATTENDEES:

PRC Board Members: Jamie Clark, Maia Dickerson, Jon Thompson, Lew Morris, Jim Rott, Laura Drager

PRPL Staff Members: Mike Whitaker, Director; Mike Pigg, Park Superintendent; Kory Thomson, Recreation Superintendent; Mark Jarvis, Park Planner; Paul Reinhardt, Community Outreach & Engagement Coordinator

City Staff Members: City Administrator Kris Kukulski, Assistant City Administrator Kevin Iffland; Elyse Monat, City Planning

MEETING CALLED TO ORDER:

Vice-chairman Jamie Clark called the meeting to order at 11:00 AM

INTRODUCTIONS:

Emma Larson, Laura Boyer, Devin Wilkey

ADDITIONS TO THE AGENDA:

None

APPROVAL OF MINUTES:

Vice-chairman Jamie Clark requested a motion on the April 13, 2022, meeting minutes. Board member Laura Drager made a motion to approve. Board member Jim Rott seconded the motion. On a voice vote, all approved and the motion passed.

DIRECTORS REPORT: Michael Whitaker

Michael said a meeting was held last night to discuss the Recreation Center. Around 200 people were in attendance. A&E will be doing a presentation to City Council on May 23.

PUBLIC/BOARD COMMENT:

Vice-chairman Jamie Clark opened the floor for public comment.

Public member Emma Larson discussed her desire to teach private tennis lessons on publicly owned courts. Recreation Superintendent commented the city has only one ordinance for sale of service permit where a

private entity can use parks. He said this ordinance was not really intended for tennis lessons. Kory said Recreation Specialist Brad Knutson has offered Ms. Larson employment to teach tennis lessons as a recreation program. Staff is willing to continue working with Ms. Larson on this.

NEW BUSINESS:

A. Parks and Recreation Monthly Report:

- ❖ **Recreation Superintendent Kory Thomson gave the Recreation Division report:**
 - Part of the recreation staff are out at Rose pool getting it cleaned out and ready for summer.
 - Seasonal staff numbers are looking better than last month; we are up to 33 camp counselors now, need at least 40; up to 40 lifeguards
 - Enrollment into summer programs is looking fantastic
- ❖ **Community Outreach & Engagement Coordinator Paul Reinhardt Report:**
 - Working on CDBG-CB projects: North Park projects are on hold; Engineering department is done with their project on the Pioneer Park heritage trail project; just waiting now for bid documents to go out next week; we believe we have figured out the paint peeling issues at Pioneer Park restroom.
 - Planning process moving along on the Poly Vista Miracle Field grand opening
 - Had our Arbor Day event last week and it went very well; had great weather, 24 booths, 21 classroom/over 400 students and at least 100 volunteers
 - Had an Earth Day tree planting at Mountview cemetery; planted 28 trees in the new section of the cemetery
 - Opening the Amend Garden this weekend
- ❖ **Parks Superintendent Mike Pigg report for Parks, Forestry, and Cemetery divisions:**
 - Hired the seasonal trash truck position yesterday. as of today, we are at 100% on seasonals and 100% on full staff in our parks division. Cemetery division is still short on one seasonal.
 - Started the final phase on the road at Riverfront; should be completed at the end of the month
 - Staff is getting our restrooms up and running
 - Bringing our irrigations online
 - Sod has been installed following the construction work at the Terry Park shelter and playground areas

Board member Thompson asked staff if raising the seasonal wages helped in getting staff. Mr. Pigg said he did not think it hurt.

- ❖ **Park Planner Mark Jarvis report on Projects in Parks:**
 - Multi-generational Recreation Center: moving forward
 - Ponderosa Irrigation: on its way to being designed
 - Poly Vista Park Improvements: moving rapidly ahead
 - Coulson: working with the consultant Steiner Thuesen on getting a contract for work on the south end of the park
 - Optimist Park Shelter: delays due to weather, shelter is here
 - Lillis Park Playground: contractor is onsite working to finish the installation of equipment

- Comanche Park Playground: working on getting a vote on the concepts by a neighboring elementary school
- Castle Rock Playground: have a meeting today to discuss the layout

B. Occupational Therapy Capstone Project:

Devin Wilkey a recent occupational therapy grad, gave his presentation on his occupational therapy capstone project that he and Paul worked on together. Mr. Reinhardt said Mr. Wilke's project has brought a unique perspective of people with disabilities and their use of our parks system. He said it has given the department a better understanding of how we can make our park amenities more inclusive, easier to access, and more inviting to people with disabilities. (*Copies of the reports from this project are available through the office*)

Board member Maia Dickerson asked Kory how this project report has translated into the recreation side. Mr. Thomson said the biggest area would be the swimming pools and making sure they are making sure there are assessable routs to the pools and lifts/ramps to assist into water. He said as far as programs, we do not deny anyone to participate, and we do have a bus with a lift in it. He said we do make every effort to work with parents and families with disabilities and try to accommodate them as best as we can.

Vice-chairman Clark opened the floor for comments. Public attendee Laura Boyer commended Mr. Wilkey for doing this project. She commented she would like to see more swings installed for people with disabilities.

C. Unique Park Program – Disc Golf (information):

Mr. Pigg said the Disc Golf Group has completed installing the 18-hole disc golf course at Phipps. He said the course fits in their tournament path. He said as far as he could see, it looks to be a good fit as to where it is and utilizes the park. He said he is working with them on better signage at the disc golf courses in High Sierra, Pioneer and Phipps. People have started playing the course and there is a tournament planned at the end of May.

D. Proposed FY23 Parks and Recreation Budget:

Michael Whitaker along with staff presented the proposed FY23 PRPL budget.

E. Sale of Parkland in Terrace Estates:

Terrace estates is located off Alkali Creek Road.

The owners of Terrace estates have come to the city with a proposal to acquire existing parkland in Terrace Estates. The department is following city code and staff is moving their proposal forward. The property has never had any development on it nor improvements.

The property owners are requesting to do an exchange of nine sections of parkland for four of their parcels of equal value and size.

City Council has voted to approve the resolution for staff to move forward and advertise for bid the sale of parkland. Council has not voted on the Terrace Estates property owners request for the exchange of property between the city and them.

Staff has requested for the board to take an action on whether to send the proposed land swap between the Terrace Estates owners and the city to Council for their approval.

The floor was opened for discussion on the proposal.

Some of the board members expressed concern with the land swap and felt that it would not benefit the parks department and possibly hinder public open space specifically trails and bike pathways. Mr. Thompson expressed delaying making any formal action until there is further information regarding the trail system located in the estates.

Vice-chairman Clark asked for a motion on the proposal presented for the change of parkland in Terrace Estates. Board member Laura Drager moved that the board recommend the proposed land exchange with the park based on the fact that it will give us (Parks Department) a more contiguous parkland. Board member Maia seconded the motion. On a voice vote, motion did not pass those voting against outnumbered those voting for. Board member Maia requested to abstain from voting due to her being unsure. Board member Jon Thompson made a motion to not approve the request at this time, that we ask the city and the parks department do a little more research on this. Board member Jim Rott seconded the motion. On a voice vote, motion still did not carry. At this time no recommendation for council.

F. Parks Board Discussion:

Nothing was discussed

AJOURNMENT – There was no further business, a motion was made to adjourn, and the motion passed.

Adjourned at 1:20 pm.

(Please note these are summary minutes; this meeting is recorded and available to the public for any additional information discussed)