



PRC PARK BOARD MEETING MINUTES

RECORDED BY: Melonie Trang

MEETING PURPOSE: Monthly Meeting

MEETING DATE March 8, 2022

LOCATION: PRPL Conference Room

ATTENDEES:

PRC Board Members: Thom MacLean, Jamie Clark, Maia Dickerson, Jon Thompson, Laura Dragger, Mark Wahl, Chuck Platt

PRPL Staff Members: Mike Whitaker, Director; Mike Pigg, Park Superintendent; Kory Thomson, Recreation Superintendent; Mark Jarvis, Park Planner; Paul Reinhardt, Community Outreach & Engagement Coordinator

City Staff Members: Elyse Monat, City Planning

MEETING CALLED TO ORDER:

Chairman Thom MacLean called the meeting to order at 11:00 AM

INTRODUCTIONS:

None

ADDITIONS TO THE AGENDA:

No additions

APPROVAL OF MINUTES:

No minutes to report

DIRECTORS REPORT: Michael Whitaker

No report

PUBLIC/BOARD COMMENT:

Chairman Thom MacLean opened the floor for public comment. There was no public comment

NEW BUSINESS:

A. Parks and Recreation Monthly Report:

❖ Recreation Superintendent Kory Thomson gave the Recreation Division report:

- Summer activity guide is due to the printers next Monday; staff is working to getting it

finished.

- Zee Creative is currently redesigning the PRPL website
- Current active programs; City League-adult basketball, adult volleyball, 4th 5th 6th grade girls volleyball

Board member Thompson asked Kory if Rose pool will be receiving a new pool liner this year. Mr. Thomson said yes, it should be done shortly after the pools for the season in August.

❖ **Community Outreach & Engagement Coordinator Paul Reinhardt Report:**

- Working on CDBG-CB projects:
 - Pioneer Park trail is out with Engineering
 - North Park projects has hit a snag with the environmental review. Community Development is working on this
- We had our first Poly Vista Grand Opening meeting; did a lot of the groundwork for the celebration. The committee has not set a date yet.
- Arbor Day is moving forward
- We will be having an Earth Day tree planting at Mountview Cemetery
- Volunteer projects have started

Board member Thompson asked if the trail being replaced in Pioneer is the one from the east corner going up towards the center. Mr. Reinhardt said yes

❖ **Parks Superintendent Mike Pigg report for Parks, Forestry, and Cemetery divisions:**

- Staff is continuing to do snow removal after the latest storms
- It was brought to the attention of the parks division the issue of dog waste disposal bags within city parks. Mr. Pigg said the city is not responsible for providing waste disposal bags but the owners. He said the parks division does provide in some locations throughout the parks system, dog bag stations when able and out of curtesy. Mr. Pigg said it is also not his staff's responsibility to go around and pick up dog waste, nor do they have the time. He again reminded the board that it is the owner's responsibility to clean up after their dogs per city code.

Board member Jon Thompson asked how much the department spends roughly on waste bags. Mr. Pigg said annually around \$5,000+.

Board member Chuck Platt asked where they were all placed. Mr. Pigg said we have about 90 stations throughout the city in our parks.

❖ **Park Planner Mark Jarvis report on Projects in Parks:**

- Poly Vista: contractors are ready to go once the weather breaks
- Coulson Park: proposal in the process of reviewing for work on south end of park
- Optimist Park shelter: on hold due to weather; shelter kit is here
- CastleRock playground: Michael met with administration and Council members and the department will be moving forward on an additional design, which include nature themed playground pieces. Looking at redesigning the playground to fit budget
- Terry Park Playground: just need to cement the equipment in place and put down fall protection
- Lillis Park playground: the installer is here and was able to start on that project prior to

the snow

- Central Park Tennis Court: bids were opened today; Pickleball courts will be included in this project.
- Optimist Parking Lots: bids came in and will go before City Council next week for approval
- Recreation Center: ongoing project
- Ponderosa Irrigation Project: received the proposal from the consultant, reviewing that
- Looking at replacing playground equipment at Comanche, North and Arrowhead parks

B. Board Discussion (added):

- The board and staff discussed the recent parks and trails funding meeting formed by City Council member Tom Rupsis. Members of the Park Board, City Council, City staff, and various community groups had met to discuss current problems, future opportunities, vision, input from the community and funding sources for the Parks and Recreation Department and city trails.
- Board member Clark asked staff if there is ever any follow up on things discussed at the board meetings such as presentations given by a various groups on projects like the Housing Authority project. Mr. Whitaker said he could give an update on the housing project; the project is waiting to be put on a council work session. City Administration is handling this.

Board member Dragger asked how the board could have the Housing Authority project give a follow up to the board. Mr. Whitaker said he could ask them to come and give an update.

Board Chair MacLean brought up the Housing Authority as wanting specifically Lampman Park for their development project but it was indicated at that the site does not look to be a good fit for that specific project. He asked Michael if we would consider looking at other sites. Mr. Whitaker said yes, we could. He said the Park Board voted some time ago not to sell Lampman Park due to it being a good location for athletic fields.

Board member Dragger asked if we would consider doing a partnership with the group in which we could rent/lease the land to them. Mr. Whitaker said that Housing Authority wanted us to donate the land to them then they would move forward on their project. He said we are open to discussing leasing land but it does take a lot of time to that.

Board member Dickerson wanted to know how long we hold on to undeveloped land and/or do we have a timeline as to when to sell land. Mr. Whitaker said no, we do not have a timeline. He said before selling any parkland, we first need to consider if we can do any future development on it. Mr. Jarvis said Centennial Park is a great example of that. He said if we would have sold it before it was developed, we would have lost a “golden” opportunity.

Board member Thompson commented the departments comp plan showed the need for more athletic fields.

- Board member Drager asked Michael if the Disc Golf Billings group could come back and give an update once their project is done. Mr. Whitaker said yes

AJOURNMENT – There was no further business, a motion was made to adjourn, and the motion passed.
Adjourned at 12:06 pm.

(Please note these are summary minutes; this meeting is recorded and available to the public for any additional information discussed)