



PRC PARK BOARD MEETING MINUTES

RECORDED BY: Melonie Trang

MEETING PURPOSE: Monthly Meeting

MEETING DATE February 9, 2022

LOCATION: PRPL Conference Room

ATTENDEES:

PRC Board Members: Thom MacLean, Jamie Clark, Maia Dickerson, Jon Thompson, Jim Rott

PRPL Staff Members: Mike Whitaker, Director; Mike Pigg, Park Superintendent; Kory Thomson, Recreation Superintendent; Mark Jarvis, Park Planner; Paul Reinhardt, Community Outreach & Engagement Coordinator

City Staff Members: Assistant City Administrator Kevin Iffland; Elyse Monat, City Planning

MEETING CALLED TO ORDER:

Chairman Thom MacLean called the meeting to order at 11:00 AM

INTRODUCTIONS:

Laura Dragger

ADDITIONS TO THE AGENDA:

Chairman MacLean asked for "Board Discussion" be added to the monthly board agenda.

APPROVAL OF MINUTES:

Chairman MacLean asked for a motion to approve the January 12, 2022 meeting minutes. Board member Jon Thomson made a motion to approve; Board member Maia Dickerson seconded. On a voice vote, all were in favor and the motion passed.

DIRECTORS REPORT: Michael Whitaker

Michael asked the board to change the date for the March board meeting because staff will be attending a special meeting on that Wednesday. The board agreed to move it to Tuesday March 8th.

PUBLIC/BOARD COMMENT:

Chairman Thom MacLean opened the floor for public comment. There was no public comment

NEW BUSINESS:

A. 2021 Parks and Recreation Annual Report:

Staff presented the 2021 annual report. A copy of the presentation is available online at

Chairman MacLean asked when the Miracle Field at Poly Vista would be complete. Mr. Jarvis said spring early summer depending on supply chain issues.

Board member Drager asked the size of the play pod at Terry Park. Mr. Jarvis said it is a 90-foot diameter circle. It is considered a neighborhood size park.

Board member Drager asked if it was affective to work with so many different firms. Mr. Jarvis said we have projects come in at different times.

Board member Drager asked if having the automated irrigation and pump systems help with alleviating any of the labor requirements. Mr. Pigg said it has helped immensely.

Chairman MacLean asked if staff has ever thought about doing two Arbor Days. Mr. Reinhardt said it would be too hard to do two large events in the spring.

Board member Rott asked what Paul sees as his biggest issue as far as clean up on the rims. Mr. Reinhardt said the whole span of the rims gets a lot of trash with the highway being there. Mr. Whitaker also commented that the biggest and most challenging issue is glass up there.

Board member Dickerson asked if there were any wait lists last year in the summer programs. Mr. Thomson said yes, most of our wait list is in our camps.

Ms. Dickerson asked if we hold any spots for scholarships. Mr. Thomson said registration opens on April 1 and it is a first come first serve basis. We do offer scholarships for all of our programs for those who need financial assistance and those are offered starting the first day registration opens.

Chairman MacLean asked the closest location of Emerald Ash Bore. Mr. Pigg said it is still in the eastern edge of North Dakota. He said they set out 27 traps throughout the city last year and did not see any.

B. Revised Disc Golf Course Layout at Phipps Park:

The Disc Golf Billings (DGB) group gave an overview and update on Diamond X/Phipps Park disc golf course.

- The course was installed in the 90's
- The original disc course had 36 holes; red nine, green nine, black nine and blue nine
- Considered established in 1997
- Due to a rockslide in 2016 spring, the nine green holes were removed that were impacted by the rockslide area.
- Last fall several of the black area holes were removed due to safety issues.
- This course is known nation wide
- Tournaments are held annually, drawing people from around the nation
- Following talks between the city and club, a new plan has been developed to replace and install a new 18 green course/layout in the park
- The club will provide 9 of the 18 baskets for the new course along with labor

Board member Drager asked if there are or would be any delays in getting the new baskets. Mr. Pigg said we are hoping not. The plan is to place an order this week or next.

Board member Drager asked if there have been any safety issues in the past with the disc golf. Mr. Pigg said we have received complaints but most of those pertain to the disc course at Pioneer Park.

Board comments; this is a great project

C. Board Discussion (added):

Chairman MacLean brought up the topic regarding an invite from Council member Tom Rupsis to meet March 1 to go over developing a baseline, understanding of issues affecting parks, review status of any projects that are currently in progress, funding, and PD1.

The board also discussed safety at and near Castlerock Park specifically the parking lot on School District 2's property. Board member Laura Drager said School District 2 is looking at installing lighting near the area of the park in the parking lot area.

Board member Jon Thomson asked if there have been any calls regarding a shooting incident in that parking lot. Mr. Pigg said it has been a steady call and he has had to let the public know the incident was not in Castlerock Park and to contact the school district.

Board member Dickerson asked what the timeline on the Heritage trail in Pioneer. Mr. Pigg said they are meeting with Engineering soon to discuss the timeline.

AJOURNMENT – There was no further business, a motion was made to adjourn, and the motion passed. Adjourned at 11:40am.

(Please note these are summary minutes; this meeting is recorded and available to the public for any additional information discussed)