



COMMUNITY DEVELOPMENT DIVISION

Community Development Board Agenda

2825 3rd Avenue North, Billings, MT 59101

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Relay: 711

BillingsMT.gov/ComDev

Board Members: Presented below is the agenda for the upcoming Community Development Board Meeting. If you have any additional items to add to the agenda, if you have questions, or if you are unable to attend the meeting, please call Carly Collins at 406-247-8675 or notify via email at collinsc@billingsmt.gov.

COMMUNITY DEVELOPMENT BOARD AGENDA			
3:00 pm, Tuesday, April 5, 2022			
6 th Floor Conference Room, Miller Building, 2825 3 rd Avenue North, Billings, MT			
Order	Agenda Items	Person(s)	Process
I.	Welcome / Introduction / Announcements	Rebecca Noell	-
II.	Public Comment Period – As Required: Three-Minute Maximum per Person	Rebecca Noell	Public Comment
III.	Meeting Minutes	Rebecca Noell	Action
	Staff Reports <i>Staff will report on current programs and progress to date on projects:</i> <ul style="list-style-type: none">• <i>Dina: First Time Home Buyer; Affordable Housing Development</i>• <i>Tam: CDBG-CV (Parks, Downtown BID, Salvation Army, and Fast-Track), Foreclosure</i>• <i>Carly: Billings Metro VISTA Project, HOME-ARP</i>	CD Staff	Report
V.	Updated Revenue Projections & Recommendations <i>Staff will provide updated revenue projections and recommendations for funding core programs.</i>	Beckett	Report
	Code of Conduct & Recusals <i>Staff will review the Code of Ethics / Conduct standards and CD Board members will have an opportunity to sign a disclosure form. A conflict of interest exists if a CD Board member (or their relative / partner) has a real or apparent benefit from a recommendation and subsequent award of funding.</i> <i>HUD requires CD Board members to recuse themselves from recommending funding awards to an organization, project, or program where the CD Board member, a relative, or partner:</i> <ul style="list-style-type: none">- <i>Is employed, affiliated, or is serving on the organization's Board of Directors</i>- <i>Would receive a real, perceived, or apparent economic or personal benefit</i>	Beckett	Report
VII.	Annual Action Plan - Funding Recommendations <i>The Board will make recommendations on CDBG and HOME funding amounts for proposed projects and programs.</i> <i>The drafted Annual Action Plan is online at www.BillingsMT.gov/CDreports and the public comment period extends from March 26 through April 25.</i>	Noell	Action
VIII.	Neighborhood Concerns & Happenings <i>An opportunity for board members to share information or concerns.</i>	CD Board	Updates
Set Next Meeting Agenda & Adjournment: Next Meeting: May 3, 2022			

Note: Additional information on any of these items is available in the Community Development Office. Public meetings are accessible to individuals with physical disabilities. Special arrangements for participation in the public meetings by individuals with hearing, speech, or vision impairment may be made upon request at least three days prior to the meeting. Please notify Carly Collins at 406-247-8675 (711 TTY) or email at collinsc@billingsmt.gov.

Fast-Track Public Service Applications: Coronavirus Prevention, Preparation, Response					Council Initial Allocation (date)		\$150,000
Organization	2022 Date	\$ Requested	Description	Approved?	Agreement, Training, Monitoring, Status?	Grant Agreement Execution Date	\$ Award
Alternatives	1/17	\$15,000	Agency Wi-Fi Hotspots / Computers; Other – Labor for mounted Wi-Fi Access points to provide virtual services for 1:1s, groups, and check ins	2/17/2022	3/23/2022		\$15,000
Family Service	1/17	\$15,000	Emergency rent, mortgage, and/or utility assistance; Food Assistance; Childcare, tutoring and/or education programs				
Chinook Horses	1/20	\$15,000	Healthcare & Mental Healthcare	2/3/2022	2/16/2022	2/25/2022	\$15,000
Head Start Billings Explorers Academy (1)	1/19	\$15,000	Tutoring, and/or education programs	2/23/2022	3/21/2022	3/28/22	\$15,000
Head Start Billings Explorers Academy (2)	1/28	\$10,000	Healthcare & Mental Healthcare	Denied 2/23/2022			\$0
Education Foundation	1/27	\$10,840	Childcare, tutoring, and/or education programs	3/9/2022	3/15/2022	3/28/22	\$10,840
Billings Food Bank	1/28	\$15,000	Other – Basic household needs and food / items for pets				
Gratitude in Action	1/28	\$10,000	Emergency Rent, Mortgage, and/or Utility Assistance; Agency-provided Wi-Fi hotspots and/or computers to access specific services				
Family Promise of Yellowstone Valley	1/27	\$15,000	Other – Emergency Diaper Assistance	2/18/2022	Pending		\$15,000
Big Sky Senior Services	3/14	\$15,000	1) Emergency Rent, Mortgage, Utility Assistance 2) Transportation				
Total Requested:		\$135,840.00					
						Remaining Balance	\$70,840
						Current Unallocated CDBG Program Income	\$####