



COMMUNITY DEVELOPMENT DIVISION

Community Development Board Agenda

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www.BillingsMT.gov/ComDev

Board Members: Presented below is the agenda for the upcoming Community Development Board Meeting. If you have any additional items to add to the agenda, if you have questions, or if you are unable to attend the meeting, please call Carly Collins at 406-247-8675 or notify via email at collinsc@billingsmt.gov.

COMMUNITY DEVELOPMENT BOARD AGENDA			
3:00 pm, Tuesday, November 2, 2021			
6 th Floor Conference Room, Miller Building, 2825 3 rd Avenue North, Billings, MT			
Order	Agenda Items	Person(s)	Process
I.	Welcome / Introduction / Announcements	Rebecca Noell	-
II.	Public Comment Period – As Required: Three-Minute Maximum per Person	Rebecca Noell	Public Comment
III.	Meeting Minutes	Rebecca Noell	Action
IV.	Staff Reports	CD Staff	Report
	<i>Staff will report on current programs and progress to date on projects, including: First Time Home Buyer program; Affordable Housing Development, Home Repair programs; Foreclosure Acquisition / Rehabilitation program; Funded CDBG-CV projects; and the Billings Metro VISTA Project.</i>		
V.	AmeriCorps VISTA Grant Application	Carly Collins	Action
	<i>An opportunity for the CD Board to review the VISTA program and make a recommendation for the FY22-23 application.</i>		
VI.	Comprehensive Annual Performance Evaluation Report	Brenda Beckett	Report
	<i>Staff will review the performance outcomes for FY2020-2021, including progress made on the C & C Community Infrastructure project. The CAPER was submitted to HUD by the September 28, 2021 deadline. City staff published a public notice seeking information on community needs during the CAPER public hearing on September 27, 2021. One organization offered comments in favor of a HOME-ARP funding allocation to them so they can build another shelter for those fleeing domestic violence.</i>		
VII.	CDBG-CV: Prioritizing Park Improvements	Tam Rodier	Action
	<i>As per the CD Board’s request, staff has been working with the Parks Department to develop a list of parks improvements for CV funding allocations. The CD Board will prioritize the parks and recommendations can be brought to the City Council for review and action in December.</i>		
VIII.	CDBG-CV: Noncompetitive Public Service Activities Concept	Tam Rodier	Discussion & Action
	<i>An opportunity for the CD Board to consider a noncompetitive process to allocate CV funding to nonprofit organizations to carry out public service activities.</i>		
IX.	CDBG and HOME Application Guidance	Brenda Beckett	Discussion
	<i>The CD Board has an opportunity to provide guidance on the CDBG and HOME application and allocation process. Last year’s application and guidebook can be viewed online. Staff is recommending opening the applications for CDBG, HOME, and competitive CDBG-CV in early December and the deadline is in late January. The AmeriCorps VISTA Request for Proposals will also follow the same timeline. The CD Board will be able to take action at the December meeting.</i>		
IX.	American Rescue Plan: HOME-ARP Funding	Brenda Beckett	Report
	<i>This month’s update: City staff is reviewing regulations and must first conduct a Needs Assessment for qualified populations: homeless; at-risk of homelessness; and / or fleeing domestic / dating violence, sexual assault, stalking or human trafficking. Due to conflicting deadlines and timelines, staff will focus HOME-ARP program development in 2022. Prior news: The City of Billings has been allocated \$1.2 million in HOME-ARP funding. Fifteen percent can be used for administration (\$181,698) and \$1,029,623 can be used for projects and activities. The FY2021-2022 Annual Action must be amended to carry out HOME-ARP activities; funding must be expended by September 2030. www.BillingsMT.gov/HOMEarp</i>		
X.	Neighborhood Concerns & Happenings	CD Board	Updates
	<i>An opportunity for board members to share information or concerns.</i>		
Set Next Meeting Agenda & Adjournment: Next Meeting: December 7, 2021			

Note: Additional information on any of these items is available in the Community Development Office. Public meetings are accessible to individuals with physical disabilities. Special arrangements for participation in the public meetings by individuals with hearing, speech, or vision impairment may be made upon request at least three days prior to the meeting. Please notify Carly Collins at 406-247-8675 (711 TTY) or email at collinsc@billingsmt.gov.