



## MEETING MINUTES

RECORDED BY: Melonie Trang

MEETING PURPOSE: Monthly PRC Board Meeting

MEETING DATE June 9, 2021

AND LOCATION: Meeting was held via Zoom

ATTENDEES: City Staff Or City Council Members:

Mayor Bill Cole

Elyse Monat, City Planning

Council Member Denise Joy

PRC Board Members:

Lew Morris, Thom MacLean, Tom Rupsis, Maia Dickerson,

Jamie Clark, Laura Drager, Tom Rupsis

PRPL Staff Members:

Mike Whitaker, Director

Mike Pigg, Park Superintendent

Kory Thomson, Recreation Superintendent

Mark Jarvis, Park Planner

Paul Reinhardt, Community Outreach Specialist

Chris Martin, Recreation Specialist

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### I. MEETING CALLED TO ORDER

Chairman Tom Rupsis called the meeting to order at 11:02 AM

#### A. INTRODUCTIONS

None

#### B. ADDITIONS TO THE AGENDA

No additions to the agenda

#### C. APPROVAL OF MINUTES

No minutes to approve

### II. DIRECTORS REPORT – Michael Whitaker

Director Michael Whitaker said staff was happy with how the Centennial Park Grand Opening went on June 5 and thanked staff for the assistance. He commented Centennial Dog Park was busy when he went out yesterday.

### III. PUBLIC/BOARD COMMENT

Chairman Rupsis opened the floor for comment.

Board member Jami Clark thanked the list of sponsors for their participation in the

Centennial Grand Opening: Century 21, Scheels, Faith E Church, Mayor Cole, and his wife, Little Horn Bank, Gordon Olson and DOG

Board member Thom MacLean and Chairman Rupsis both commented how well the grand opening went.

Chairman Rupsis asked about the funds raised for the event. Michael Whitaker said he did not have an accounting of the event as of right now.

Chairman Rupsis said a comment on the Facebook from Kristy Savaria asked for the "Woof Woof Fundraiser" on June 28 be posted on the PRPL website.

Online attendee Rick DeVore asked, "What are the outstanding bills" (regarding the grand opening) Park Superintendent Mike Pigg said they are still coming in.

There were no additional comments at the time, and the floor was closed.

## **VI. NEW BUSINESS**

### **A. Parks and Recreation Quarterly Report:**

#### **Recreation Superintendent Kory Thomson report:**

- Today is opening day at the pools; did a soft opening at Rose last night and sold several season passes
- Camps started Monday
- Shortages for aquatic staff; seventeen short of our minimum
- We currently have enough cashiers
- A lot of our camps are already full; shortage in camp staff
- Have plenty of bus drivers

#### **Parks Superintendent Mike Pigg report for Parks, Forestry, and Cemetery divisions:**

- Seasonals; we had 30 seasonals as of yesterday; today we had two quit and now we are back down to 28. We normally have two trash truck drivers working 7 days a week each season, this year we only have one who works 5 days a week. We did not have anyone to be our fertilizer sprayer so due to weeds getting out of hand, we had to pull one of our mowers to do fertilizer and now we are down a mower. Staff is doing double duty and mainly focusing on safety in our parks
- The Big Ditch is shut off right now for repairs so several of our big/active parks including the cemetery are not being watered. They are starting show signs of being dry.
- There are a lot of events going on in our parks
- Due to Park rentals on the increase and a staffing shortage, it is stretching staff.
- We have only 2 weekend staff; normally we have 5 and a lot of our events are on the weekends.
- Skate Park murals are completed and look great
- 20 more trees were planted in the Centennial Park arboretum
- Riverfront paving project is starting up; engineering is handling the project

**Park Planner Mark Jarvis gave the Parks planning report:**

- We will be reviewing the 95% of the specifications on June 14 for Poly Vista. Timeline- project should go out to bid this month; plan a month for the bid to be out, end of July try to get on Councils agenda and go before Council in August for approval on the contract. Once contract is approved, start construction.
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- Coulson Park; still waiting on the Core of Engineers permit. As soon as we get that, we can go out to bid.
- Optimist Park shelter; sending out a contract to the low bidder. As soon as we get that back we will have notice to proceed with the project
- Castle Rock playground; we just got the plans from the consultant. Should go out to bid to get the playground pod constructed.
- Terry Park; ordered the shelter, waiting for it to arrive
- Playgrounds for Terry and Lillis Parks; 2 concepts each park is out to the public to get their input
- Rose Park Playground; playground is completed
- Country Manor; had a donation for sidewalks, working to get prices on that project
- Central Park tennis courts; received the LWC agreement back, going forward on the project
- New park being developed at Vintage Estates
- Playground at Copper Ridge was recently completed. Did a ribbon cutting this last weekend

Mr. Whitaker asked Elyse Monat from planning to give an update on the grant related to parks. Ms. Monat said she just turned in a Transportation Alternatives Grant for the trail through Pioneer Park that runs from the Zimmerman Center up on Virginia Lane and down to 3<sup>rd</sup> street. This trail is part of our new bicycling trail going in. Elyse also mentioned that we were awarded a portion of the money from the Recreational Trails Program Grant for a trail that is near Rose Park and some senior living properties. Michael Whitaker said neither projects were part of our CIP so staff are looking into coming up the matching dollars for those grants.

Board member Laura Drager asked if the pad being installed at Castle Rock Park is for the pour in place pad or something different. Mr. Jarvis said we are getting the play pod for the playground.

Ms. Drager asked if the department was supposed to be working with the Heights Task Force on the playground equipment for Castle Rock. Mr. Jarvis said yes, but only after we have the play pod in place, then we will set up a meeting to work with them.

Chairman Rupsis asked Mark why the play pod is done before the playground

equipment. Mr. Jarvis said we design that first to know how much room we will have for the equipment and to space out the equipment for the use zones.

Chairman Rupsis asked the timeline for the play pod at Castle Rock Park. Mr. Jarvis said if we have to go out to bids it should take 40-60 days. If we do not do bids, then we can cut that time in half with just quotes. He said we should get a review the first part of next week from the consultant. Mr. Jarvis said the consultant does have a preliminary estimate and they plan to discuss it at their next meeting with staff. Michael Whitaker said we have to have the cost of the pod to know how much we have left for equipment. Mr. Jarvis reminded the board to consider the current situation with construction costs and construction time as to when this project might be done.

Board member Lew Morris asked when the other amenities Centennial Park would done. Mr. Rupsis commented that none of those amenities are planned or budgeted for right now due to funding but Partners for Parks is working on raising some of those funds.

Chairman Rupsis opened the floor to public comment.

City Council woman Denise Joy commented the Centennial Park grand opening was a lot of fun. She thanked all the new members of the Park Board and encouraged them to speak up about parks to their Council members.

Comments from Facebook: “The skate park looks amazing”  
“Thank you to everyone who planned, worked on and contributed to the Centennial Park opening”

**VII. AJOURNMENT** – There was no further business, and the meeting adjourned at 11:58 AM

**(Please note these are summary minutes)**