



## MEETING MINUTES

**RECORDED BY:** Melonie Trang

**MEETING PURPOSE:** Monthly PRC Board Meeting

**MEETING DATE** April 14, 2021

**AND LOCATION:** Meeting was held via Zoom

**ATTENDEES:** City Staff:

Assistant City Administrator, Kevin Iffland

Mayor Bill Cole

Elyse Monat, City Planning

PRC Board Members:

Thom MacLean, Maia Dickerson, Lew Morris, Chuck Platt,

Jami Clark, Thelma Armstrong, Mark Wahl, Laura Drager,

Tom Rupsis

PRPL Staff Members:

Mike Whitaker, Director

Mike Pigg, Park Superintendent

Kory Thomson, Recreation Superintendent

Mark Jarvis, Park Planner

Paul Reinhardt, Community Outreach Specialist

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### I. MEETING CALLED TO ORDER

Chairman Tom Rupsis called the meeting to order at 11:02 AM

#### A. INTRODUCTIONS

City Council: Shawn Brown, Mike Boyette

Tyson Middle

Chairman Rupsis introduced Laura Drager as the newest member of the Park Board

#### B. ADDITIONS TO THE AGENDA

No additions to the agenda

#### C. APPROVAL OF MINUTES

*Chairman Rupsis asked for a motion on the February 10, 2021 minutes. Board member Thom MacLean moved to approve the minutes. Board member Lew Morris and Laura Drager both seconded. On a raised hand vote, the motion passed.*

## **II. DIRECTORS REPORT – Michael Whitaker**

Director Michael Whitaker reminded the board on the Rose Park playground grand opening May 4 at noon and the Centennial Park grand opening June 12 at noon. Mr. Whitaker announced the department was awarded \$147,000 in Land Water Conservation Fund (LWCF) grant money to be use for the rebuilding of the tennis courts at Central Park. The courts have been closed for the past two years for safety reasons. The courts should be complete in/by 2023 once the design work and rebuilding has taken place.

## **III. PUBLIC/BOARD COMMENT**

Chairman Rupsis opened the floor for public comment.

There were no comments at the time, and the floor was closed.

## **VI. NEW BUSINESS**

### **A. Parks and Recreation Quarterly Report:**

#### **Recreation Superintendent Kory Thomson report:**

- 2021 Summer brochure available April 1<sup>st</sup>
- Up over 100% in registration as of middle of April; some programs already full
- As of April 1<sup>st</sup> our mobile app became available to download in Google Play and Apple App Store
- Wrapping up first courter activities with includes: Adult Coed Volleyball and City League Basketball, Girls Volleyball (3-8 grades), Boys Basketball (4-8 grades)
- Steady increase in participation and attendance in senior programming
- Reopened meal site for seniors through the partnership with the Adult Resource Alliance.

#### **Parks Superintendent Mike Pigg report for Parks, Forestry, and Cemetery divisions:**

- Staff has been doing trash runs and cleaning parks
- Staff is preparing Centennial Park for the grand opening; removed rock barrier, improved grading, sodding, fertilize and wood mulch the trail
- Castle Rock pump station repairs
- Intake structure repairs and inspections
- Graffiti and vandalism repairs and clean up
- Finally received the new Forestry Chip truck
- Mountview Cemetery; above average seasonal burials and grave sales, tree pruning with Forestry staff, employee restroom repairs, pump house removal, mausoleum stained glass repairs, records preparation for transfer to new management software, and headstone vandalism repairs and restoration.
- Forestry; tree pruning, tree removal, updating inventory data, formulating long term buckthorn control plan, Christmas light removal, tree order, Centennial Arboretum planning, and tree inspections
- Upcoming; restrooms open as soon as weather permits and we can turn on water, starting to hire seasonal staff

#### **Park Planner Mark Jarvis gave the Parks planning report:**

- Centennial Park Development; grand opening of Centennial Park on June 5<sup>th</sup>, rule signs installed, 4 shade structures under construction and restroom

installed

- Coulson Park; working on boat ramp, parking, picnic area and restroom structure
- Rose Park Playground; structures in place, will be doing an inspection and audit prior to opening, installation of fall protection, ribbon cutting on May 4 at noon
- Terry Park; replace playground and install picnic shelter
- Lillis Park; playground replacement
- Castle Rock playground; design playground underway and concepts are available for public view and vote
- Optimist; picnic shelter installation
- Poly Vista Park Phase 1; final design documents underway, bidding and construction planned late summer

**Volunteer Programs & Community Outreach (Paul Reinhart gave the report):**

- Projects this year include rims cleanup, natural area cleanups and cemetery project
- Upcoming projects; Just Serve Day at Amend garden and Mountview Cemetery, Eagle Scout project at Amend Garden, Pioneer Park Creek plantings, Arbor Day May 12<sup>th</sup>, Arbor Day II September 16, Centennial Park Grand Opening,
- Website homepage additions include upcoming events and Instagram feeds

Board chair Rupsis opened the floor to questions and comments from the board.

Board member Maia Dickerson commented that she downloaded the PRPL app and was receiving notifications during the staff's presentation. Ms. Dickerson asked if a program is at capacity, is there talk within the department on increasing. Recreation Superintendent commented that staff has added more new programming while utilizing our room at Rose Pool. He said staff is looking at more programming but there are issues with providing transportation for some of the camps that use it to get around and not enough facilities to use as a home base for these camps.

Board member Lew Morris commented that he thought there were going to be tennis and pickleball courts at Centennial. Park Planner Mark Jarvis said there are pickleball courts scheduled for some time in the future and that would be a combination of basketball and pickleball court. No funding to move forward on that as of now.

Mr. Morris asked about the recreation center at Amend. Mr. Whitaker said there was a meeting a couple weeks ago between city staff and the SUBRA committee. He said there is continued discussion on the future of the recreation center project.

Board member Jami Clark asked if the composting bins at Amend just serve

the garden or can the public come and add to the bins. Community Outreach Coordinator Paul Reinhardt said it is currently for the garden people but they have worked with community members.

Ms. Clark asked if we have all the funds available for the Central Park tennis courts. Mr. Whitaker said \$500,000 has been set aside from PD1 and the other \$100,000 is from the grant.

**B. Skate Park Project:**

Tyson Middle presented his ideas for the Skate Park cleanup project. Plans are to install artwork designs such as characters, backgrounds/space filler, and words/graffiti. The project is to help detour vandalism and tagging. Mr. Middle said \$3,000 has been given so far to start the project.

Chairman Rupsis opened the floor for questions from the board.

Board member Thelma Armstrong commented that it was a great thing, great project.

Board member Laura Drager commented that she seconded Ms. Armstrong's comments and is looking forward to seeing what Tyson Middle can do.

Board member Thom MacLean expressed that this will be a cool structure if it is done right.

Board member Dickerson commented that it is going to look great.

Board member Chuck Platt commented that it is a great project.

Chairman Rupsis asked how much of the park will be painted with the funding received so far. Mr. Middle said he thinks he can stretch it to the max and get a lot done.

Discussion was closed. Chairman Rupsis asked for a motion on the proposed project. ***Board member Thom MacLean made a motion to approve the project. Board member Lew Morris seconded. On a raised hand vote, the motion was passed unanimously.***

**C. Parks Board's Annual Report to City Council:**

Chairman Rupsis presented the board via email the Parks Board Annual Report. He opened the floor to any comments or questions. Board member MacLean and Morris both thanked Tom for the report. With no further discussion, Mr. Rupsis closed the floor and the report will be sent on to City Council.

**VII. OLD BUSINESS**

**A. Parks and Trail Ballot Issue:**

Board chair Rupsis said the ballot issue was presented to City Council and expressed that he felt it went very well.

Board member MacLean asked if this was going anywhere at the Administration level and what more we could do. Assistant City Administrator Kevin Iffland commented that yes they have been thinking significantly about it. He said they have already had some discussion and will have more discussion as staff talks about the budget. Mr. Iffland said budget overview will begin on April 26 and May 17-19 the entire city budget will be presented from each department to City Council. A budget wrap up will be about 3 weeks later. Council will be able to ask questions during the department's budget presentation.

Chairman Rupsis asked if Michael would be doing a budget presentation to the park board prior to Council. Mr. Whitaker said yes, he could do that at next month's board meeting.

Chairman Rupsis opened the floor for comment.

Public attendee Pam Ellis gave feedback on the legislation action; senate bill 3185. She said this bill would give special districts a term limit of 13 years giving PD1 until about 2023 or 2024 before it would have to go back to voters to continue. She commented that she thought this bill would pass.

Public attendee Kristi Drake asked a question on Facebook regarding "why not do a survey of all of the funding questions to find out what voters would have the appetite for". Mr. Rupsis said the Trusted of Public Lands would do a parks and trail ballot. He said they would do some interplay type questions such as parks and public safety.

**VIII. AJOURNMENT** – There was no further business, and the meeting adjourned at 12:50 PM

**(Please note these are summary minutes)**