



COMMUNITY DEVELOPMENT DIVISION
Community Development Board Agenda

2825 3rd Avenue North, Billings, MT 59101 Phone: 406.657.8281 Fax: 406.294.7595 Relay: 711 www.CityofBillings.net/ComDev

Board Members: Presented below is the agenda for the upcoming Community Development Board Meeting. If you have any additional items to add to the agenda, if you have questions, or if you are unable to attend the meeting, please call Carly Collins at 406-247-8675 or notify via email at collinsc@billingsmt.gov.

COMMUNITY DEVELOPMENT BOARD AGENDA

3:00 pm, Tuesday, May 4, 2021

Virtual Video Conference via Zoom & [Planning & Community Services Facebook - Live](#)

| Order | Agenda Items | Person(s) | Process |
|-------|---|-------------------------------------|----------------|
| I. | Welcome / Introduction / Announcements | Rebecca Noell | - |
| II. | Public Comment Period – As Required: 3 Minute Maximum per Person | Rebecca Noell | Public Comment |
| III. | Meeting Minutes | Rebecca Noell | Action |
| IV. | Staff Reports | CD Staff | Report |
| | <i>Staff will report on current programs and progress to date on projects, including: First Time Home Buyer program; Home Repair programs; Foreclosure Acquisition / Rehabilitation program; and the Billings Metro VISTA Project.</i> | | |
| V. | AmeriCorps VISTA Member Update – Billings Metro VISTA Project Leader | VISTA Leader Isabel-Keddy Hector | Report |
| VI. | FY2021-22 Annual Action Plan & Allocation Process Review | Brenda Beckett | Report |
| | <i>Staff will be submitting the Annual Action Plan to HUD by May 10, as per the City’s HUD representative. The CD Board will have an opportunity to recommend changes to the allocation process for HOME and CDBG.</i> | | |
| VII. | CDBG-CV CARES Act Funding | CD Staff | Report |
| | <i>A publicly advertised grant application process is being carried out and staff is working on a ranking system for the Board. Staff will review the application format with the Board and provide a preview of the drafted ranking system.</i> | | |
| | <i>Timeline:</i> <ul style="list-style-type: none"> - Applications must be submitted by Friday, May 14 and the Board will receive them on Monday, May 17. - The CD Board can make their funding recommendations on Tuesday, June 1 during the regularly scheduled meeting, OR - The Board can also set another date to hold a special meeting on any weekday up to and including Tuesday, June 15. | | |
| VIII | American Rescue Plan: HOME-ARP Funding | Brenda Beckett | Report |
| | <i>The City of Billings is expecting a \$1,211,321 allocation in HOME-ARP funding, 15% can be used for administration (\$181,698) and \$1,029,623 can be used for projects and activities.</i> <i>HUD’s Office of Affordable Housing Preservation expects to issue guidance in the fall and the City staff would then prepare an Action Plan amendment. Funding is prioritized to provide housing for those who are experiencing, or are at-risk of, homelessness including: tenant-based rental assistance; and the development of affordable housing. Additional activities may be identified in future HUD guidance. Funding should be available until September 30, 2029 although commitment and expenditure deadlines may be forthcoming.</i> | | |
| IX | Neighborhood Concerns & Happenings | CD Board | Updates |
| | <i>An opportunity for board members to share information or concerns.</i> | | |

Set Next Meeting Agenda & Adjournment: Next Meeting: June 1, 2021

Note: Additional information on any of these items is available in the Community Development Office. Public meetings are accessible to individuals with physical disabilities. Special arrangements for participation in the public meetings by individuals with hearing, speech, or vision impairment may be made upon request at least three days prior to the meeting. Please notify Carly Collins at 406-247-8675 or email at collinsc@billingsmt.gov.