



COMMUNITY DEVELOPMENT DIVISION
Community Development Board Agenda

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Board Members: Presented below is the agenda for the upcoming Community Development Board Meeting. If you have any additional items to add to the agenda, if you have questions, or if you are unable to attend the meeting, please call Carly Collins at 406-247-8675 or notify via email at collinsc@billingsmt.gov.

COMMUNITY DEVELOPMENT BOARD AGENDA

3:00 pm, Tuesday, February 2, 2021

Virtual Video Conference via Zoom & [Planning & Community Services Facebook - Live](#)

Order	Agenda Items	Person(s)	Process
I.	Welcome / Introduction / Announcements	Rebecca Noell	-
II.	Public Comment Period – As Required: 3 Minute Maximum per Person	Rebecca Noell	Public Comment
III.	Meeting Minutes	Rebecca Noell	Action
	Staff Reports	CD Staff	Report
IV.	<i>Staff will report on current programs and progress to date on projects, including: First Time Home Buyer program; Home Repair programs; Foreclosure Acquisition / Rehabilitation program; and the Billings Metro VISTA Project.</i>		
	Housing Rehab Program Denial Grievance	Tam Rodier	Report
V.	<p><i>Information regarding the Community Development Division’s Nondiscrimination, Accommodations & Grievances policies and guidance may be found here. This includes the following:</i></p> <ul style="list-style-type: none"> Program Eligibility: <i>If you disagree with a staff decision relative to program eligibility unrelated to discrimination, you may submit a written appeal to the Community Development Division. The letter must be received at least two weeks prior to the Community Development Board meeting when the appeal would be reviewed. If the Community Development Board upholds the staff decision, you have the option to have the appeal reviewed during the next City Council meeting.</i> 		
VI.	Review Applications	Brenda Beckett	Report
	<i>An opportunity for the Board to review applications submitted for CDBG/HOME funding.</i>		
VII.	Project Activity Summary, Preliminary Revenues	Brenda Beckett	Report
	<i>The preliminary report on revenues for CDBG and HOME will be presented to the Board. A status report of all currently open activities will be reviewed.</i>		
	CDBG-CV CARES Act Funding	CD Staff	Report
VIII.	<p><i>The City of Billings has been allocated a total of \$909,126 in CDBG-CV funds to be used to prevent, prepare for, and respond to the coronavirus. HUD has issued regulatory guidance for the use of CDBG-CV funds and duplication prevention; staff is reviewing and interpreting guidance.</i></p> <p><i>Upcoming processes:</i></p> <ul style="list-style-type: none"> <i>Staff will provide an update on the Billings Coronavirus Community Assessment document.</i> <i>The CD Board will discuss findings and set priorities for funding applications and distribution.</i> <i>A publicly advertised grant application process will be established and carried out.</i> <i>The CD Board will prioritize applications to fund activities to meet community needs relative to pandemic response.</i> <i>Staff will submit an amendment to the FY2020-2021 Annual Action Plan to HUD for approval.</i> <i>Subrecipient training can be carried out prior to executing agreements; activities will commence; staff will monitor implementation and report on outcomes.</i> 		
VII.	Neighborhood Concerns & Happenings	CD Board	Updates
	<i>An opportunity for board members to share information or concerns.</i>		

Set Next Meeting Agenda & Adjournment: Next Meeting: [March 2, 2021](#)

Note: Additional information on any of these items is available in the Community Development Office. Public meetings are accessible to individuals with physical disabilities. Special arrangements for participation in the public meetings by individuals with hearing, speech, or vision impairment may be made upon request at least three days prior to the meeting. Please notify Carly Collins at 406-247-8675 or email at collinsc@billingsmt.gov.