



COMMUNITY DEVELOPMENT DIVISION

510 NORTH BROADWAY, 4TH FLOOR, PO BOX 1178
BILLINGS, MONTANA 59103



MEMORANDUM

TO: Community Development Board
FROM: Brenda Beckett, Community Development Manager
DATE: November 24, 2008
SUBJECT: Upcoming Community Development Board Meeting

Presented below is the agenda for the upcoming Community Development Board Meeting. Please call me at 657-8286 if you have any additional items to add to the agenda, if you have questions, or if you are unable to attend the meeting.

COMMUNITY DEVELOPMENT BOARD AGENDA

3:00pm – 5:00pm, Tuesday, December 2, 2008
4th Floor, Parmly Library Building

Order	Agenda Items	Person(s) Responsible	Process
I.	Welcome / Introduction / Announcements	Duane Loken	-
II.	Public Comment Period – As Required <i>3 Minute Maximum per Person</i>	Duane Loken	-
III.	Meeting Minutes	Duane Loken	Action
IV.	CDBG / HOME Application Review / Approval <i>An opportunity to make changes to the CDBG / HOME Application and accompanying materials. Action is required for release of application as planned on December 5, 2008. Staff is requesting additional questions be removed from the allocation process.</i>	Duane Loken	Discussion Action
V.	Tentative Schedule Review <i>An opportunity for the Board to review the tentative schedule and make changes. Staff is requesting additional questions for the allocation process be deleted.</i>	Duane Loken	Discussion Action
VI.	Staff Reports <i>Staff will report on current programs and progress to date on projects.</i>	Staff	Report
VII.	Neighborhood Concerns & Happenings <i>Opportunity for board members to share information or concerns.</i>	CD Board	Updates
VIII.	Set Next Meeting Agenda Adjournment		