

Community Development Board
Meeting Minutes
August 5, 2008

Members Present: Emily Shaffer, Jim Hartung, Duane Loken, Sandy Weiss, Kathy Walters, Kamber Kelly, David Goodridge

Members Absent: Uriah Edmunds, Kathleen Gilluly

Staff Present: Candi Beaudry, Dina Billington, Sarah McNamara, Doris Cole

Others Present:

The meeting was called to order by Chair Loken at 3:03 pm. with the following announcements:

- Kamber got married. Her last name is now Parker;
- Kathleen Gilluly resigned and moved to Anaconda; and
- Sarah McNamara resigned and will be working at St. Vincent's Hospital.

Public Comment Period: None

Minutes: The minutes of the last meeting were approved with one correction on a motion by Weiss, seconded by Shaffer.

HOME Budget Correction: *The HOME program began with a deficit in 1994 and the Finance Department is assisting in reconciling the budget. Staff will present information regarding the deficit as it has been recently reviewed at the City Council level.*

Candi Beaudry discussed the HOME deficit and distributed a handout. State HOME funds from 1994 cannot be tracked as to what account it was posted to and, therefore, staff cannot explain the deficit. Community Development staff has done all that they can and it is now up to the Finance Division to find the error. Weiss suggested that staff go back to the State for the check to verify the funding. Beaudry noted that the Finance Division is investigating the issue on its end.

Allocation Process Review: *An opportunity for the Board to review the allocation processes and to make changes. Tina Volek will be in attendance to review the process and assist with planning,*

Although Tina Volek could not attend this meeting, the board discussed the direction or lack of direction from the City Council and discussed ways to communicate with them as to what exactly they want to achieve through the Community Development Board. The Board decided to write a letter to the Mayor and City Council requesting more involvement from the Council members and specific direction for the Board allocations.

McNamara stressed that HUD rules and regulations are very specific to funding. She noted that the regulations are strict and hold staff very accountable. It was suggested that the majority of the City Council members need to attend a workshop, as education is very important in this matter. It was also determined that the Board must be flexible with the City Council and come to an agreement on the direction to go. Loken and Beckett will draft a letter for the board's review at its September meeting. This letter will request a meeting with the Council to review the sub-recipient agreement, the conflict of interest clause, and the Council's direction.

Staff Updates: Billington has no report. McNamara distributed the Fair Housing flippix to the Board. She reported that Rebuilding Together is serving more households with weatherization grants and big projects county-wide through partnerships with Home Depot, Conoco-Phillips and other donations. She noted that the housing rehab program is picking up.

Neighborhood Concerns & Happenings: Hartung asked about the Workforce Housing Workshop that is coming up. Beaudry stated that the workshop is to brainstorm ideas for households in the 80-102% AMI (area median income). Beaudry then discussed the agenda of the workshop, noted the speakers and noted that the workshop will be held October 9th.

The next meeting will be September 2nd. Meeting adjourned at 3:47 p.m.