

Billings Public Library Board Meeting

March 12, 2020

12:00 p.m.

Board and City staff present:

Cheryle Fisher, Chairperson	Peggy McSewyn, Vice Chair	Sue Bach
Roger Young	Stella Fong	Andrea Horrell
Gavin Woltjer, Library Director	Hannah Stewart, Assistant Director	Kathy Robins, Information Systems Coordinator
Jamie Ogger, Library and Facility Coordinator	Cody Allen, Teen Librarian	

Not Present:

David Darby	Lloyd Mickelson	Jennifer Quinn
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Guests:

PJ Smith, Yellowstone Genealogy Forum	Debbie Willis, Friends of the Library	Leslie Modrow, Library Foundation
Rob Rodgers, Billings Gazette		

Public Comment

None

Chair's Comments

- Chairperson Fisher asked for a motion to suspend items 5-7 on the agenda due to the need for expanded time for item #4. Bach/McSewyn

Consent Agenda

Motion to approve the February minutes. Motion approved. McSewyn/Bach

COVID-19

Gavin told the Board what steps he has been taking regarding COVID-19 over the last few weeks and what actions he will be implementing as necessary. At the time of the meeting, he has put into effect:

- All outreach to senior centers/patrons is suspended.
- All travel for library personnel restricted.
- Social distancing was put into effect the previous day, including limiting access to every other public computer.
- Volunteer help suspended.
- All toys from the Children's area will be removed tomorrow.
- Friends of the Library book sale is cancelled, but rescheduling is a possibility.
- Staff has the option to wear gloves while working, but that is not yet mandatory.

Further actions that may occur are:

- All Bookmobile outreach suspended.
- Programs cancelled.
- Public room reservations cancelled.

Gavin stated the MLA conference may be cancelled, noting that some board members were planning on attending. That decision would be made by 5 p.m. today. Gavin will put out a public announcement tomorrow via a press release, slides on the website, and social media.

Questions and responses include: sanitizer stations are not available. Staff began that search a week ago. There is no time line for any of the restrictions, it will be determined by how the situation with the virus progresses. Staff is brainstorming avenues to reach people online, if it comes to that, such as Facebook live story time.

Tech Lab

Tabled

Tech Lab meeting report

Tabled

Friends of the Tech Lab

Tabled

Census 2020

Hannah told the Board the census will run April 1 through mid-October. The first civil conversations will begin in April. She has been talking with and sharing information with the school districts. The plan is to designate 24 computers in the library to serve as census survey access points.

Adjourned at 12:50