

## Billings Public Library Board Meeting

February 13, 2020

12:00 p.m.

### Board and City Staff Present:

Cheryle Fisher, Chairperson	Peggy McSweyn, Vice Chair	Sue Bach
Roger Young	Stella Fong	Lloyd Mickelson
Andrea Horrell	David Darby	Jennifer Quinn
Gavin Woltjer, Library Director	Hannah Stewart, Assistant Library Director	Kathy Robins, Information Systems Coordinator
Jamie Ogger, Library and Facility Coordinator		

### Not Present:

### Guests:

PJ Smith, Yellowstone Genealogy Forum      Clare Young, Friends of the Library

### Public Comment

None

### Chair's Comments

- Thank you to Roger and Jennifer for their service on the board as Chairperson and Vice Chairperson respectively.
- Please remember to RSVP for meetings so Library staff can determine whether a quorum is met and order the proper amount of food.

### Consent Agenda

Motion to approve the January minutes. Motion approved.

Mickelson/Darby

### BPL Policy Updates

Gavin will have one more policy next week regarding ID cards and addresses for the board to consider.

The food policy was updated to outside food is prohibited; however, meetings in the large conference room can be catered. CUS-8 regarding gathering signatures and petitions was updated to match the County's policy. Gavin asked the Board to approve the policy updates as a batch. All in favor. Motion passed.

Quinn/Fong

### Foundation Report

None

### **Friends of the Library Report**

Clare Young said Library staff reported at the December meeting regarding the library programs. At the January retreat they figured the budget for the year, and the Friends will be able to increase donation for a couple programs. Assistant Director Hannah Stewart also presented to them in January. The next big item for the Friends is the spring sale on April 9-11.

### **Yellowstone Genealogy Report**

PJ Smith stated beginning in March, two volunteers will teach the basics of how to do genealogy. There are nine volunteers that serve approximately 40 hours a month in the genealogy room. There were 19 visitors in January.

PJ said they would like to join in with Friday Night Fun next fall. Also, if the Library participates in the Art Walk again, they would like to participate as well.

Adjourned at 1:10. The Board was invited to tour the Teen Tech Lab after the meeting.