



## COMMUNITY DEVELOPMENT DIVISION

### Community Development Board Meeting Minutes

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#### Regular Meeting of the Community Development Board

May 7, 2019

**Board Members Present:** Rebecca Noell, Joe Stockburger, Jim Corson, Jessica Schmidt, Katrina Kruger

**Board Members Excused:** Bret Rutherford, Laura Gittings-Carlson

**Staff Present:** Brenda Beckett, Dina Harmon, Tam Rodier, Christina Escamilla, Wyeth Friday

**Welcome / Introductions / Announcements:** The Community Development (CD) Board met in the 6<sup>th</sup> Floor Conference Room, Miller Building, 2825 3<sup>rd</sup> Avenue North, Billings, Montana. Board member Rebecca Noell, called the meeting to order at 3:04pm.

**Public Comment:** No public comment.

**Meeting Minutes:** Board member Joe Stockburger moved to approve the April meeting minutes and Jim Corson seconded the motion. A vote was taken and the minutes were approved unanimously.

#### Staff Reports:

- **Foreclosure Acquisition / Housing Rehabilitation Program:** The final change order work should be complete early May for 215 19<sup>th</sup> St. W. Once complete, the property will be marketed to FTHB applicants. The post purchase appraisal for 930 Steffanich Dr. is \$125,000 with a purchase price of \$109,350. Staff received the home inspection report, structural engineering report, and ballpark electrical evaluation. The documents are being reviewed to determine feasibility and/or options for the project. Two new applications were received for Housing Rehabilitation. Two new loans were closed and another will be closing soon. One project was completed and the file closed. Three homeowners are seeking bids. There are no new applicants for Manufactured Home Repair. Two homeowners are seeking bids.
- **Affordable Housing Development:** The Board toured the Riverfront Pointe Project. The properties are now available for FTHB clients to view.
- **First Time Home Buyer Program:** The program has committed funds for four homes. A FTHB client has purchased the Plainview property. The sale closed on April 15<sup>th</sup>.

**Billings-Metro VISTA Project:** There have been 27 applicants for the Summer Associate program, 14 interviews have been completed, and four have been recommended so far for service. For full-time positions, there have been over 70 applicants and four have been recommended.

**Annual Action Plan Final Review & Approval:** Wyeth Friday presented the plan to City Council on April 29<sup>th</sup>. Questions presented to him during the meeting were brought and discussed at the Board meeting. Board member Jim Corson moved to approve the Annual Action Plan and Rebecca Noell seconded the motion. A vote was taken and the Annual Action Plan was approved unanimously.

**Review Allocations Process:** An opportunity for the Board to offer input about the allocations process in preparation for the next fiscal year. No suggestions were made.

**June / July Meetings:** Board member Katrina Kruger moved to cancel the June / July meetings. Rebecca Noell seconded the motion. A vote was taken and approved unanimously.

#### Neighborhood Concerns and Happenings:

- Council Member Denise Joy: Council is currently reviewing the budget for Parks and Recreation. Council Member Joy inquired if the Community Development Board was involved in the Capital Investment Program (CIP). The Community Development Board is typically not involved in the CIP process.

**Next Meeting:** Rebecca Noell adjourned the meeting. The next meeting will be held on August 6, 2019.