

# The CITY LINK



WINTER 2019



## OFFICIAL NEWS AND INFORMATION FROM THE CITY OF BILLINGS

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### ► Inside this issue:

Billings Public Library .....	2
Winter Holiday Fire Safety .....	2
2018 Service Awards.....	3
2018 Service Awards.....	4
Star Award Program .....	4
Summer 2019 Employment .....	4
2018 Retirees and Years of Service .....	5
Snowplowing FAQ-2019 .....	5
Christmas Tree Recycling .....	6
Public Works.....	6
Capital Improvement Plan.....	6
Billings Park & Recreation .....	7
Waste Management .....	7
2019 Service Directory .....	8
We Want to Hear from You.....	8

Visit the City's website: <http://www.ci.billings.mt.us>



## WINTER HOLIDAY FIRE SAFETY

By Deputy Fire Marshal Tyrone Morgan

Carbon monoxide is invisible, odorless, and colorless, and can be deadly. That is why it's so important have your home heating systems inspected and cleaned if needed to ensure they're working properly.

Carbon monoxide poisoning could also occur when warming up your vehicle in enclosed spaces, such as inside an attached garage allowing the gases to enter the home.

To prevent injury or death carbon monoxide alarms should be installed on every level of the home. If you plan to use portable electric space heaters, make sure to follow these tips and recommendations:

- Purchase a heater with the seal of an independent testing laboratory.
- Place space heaters on a solid, flat surface.
- Keep them at least three feet from things that can burn.
- Check your space heater for cracked or damaged cords and plugs.
- Plug space heaters directly into wall outlets, don't use an extension cord.
- Make sure your heater has an auto shut-off to turn the heater off if it tips over.
- Space heaters should be turned off and unplugged when you leave the room or go to bed.

As the temperatures drop this winter some residences may experience the freezing of water pipes in their homes. Others may have avoided frozen pipes due to the routine use of a product commonly referred to as "Heat Tape" an automatic electrical heated cable that is installed on water pipes to prevent freezing.

As a reminder, inspect heat tapes each year and replace them if you notice signs of deterioration. Look for discolored surfaces (especially at the plug), charring, cuts or breaks in the insulation, or bare wires, and have a professional install new heat tape when needed.

Apply heat tapes directly on the pipe to be protected, never on top of the insulation covering the pipe. All new heat tapes should have a 3-prong plug and always plug into a 3-prong outlet to make sure the heat tape is grounded.

Check installation instructions when you change types or brands of heat tape because different heat tapes have different installation requirements.

Put a freeze on winter holiday fires. It's fun to decorate for the winter holidays, but holiday decorations can increase your risk for a home fire. As you deck the halls this season, be fire smart:

- More than half of the home decoration fires in December are started by candles.
- More than 1/3 of all home decoration fires are started by candles
- The top 3 days for home candle fires are Christmas Day, New Year's Day and New Year's Eve.
- Keep candles at least 12 inches away from anything that burns.
- Although Christmas tree fires are not common, when they do occur, they are dangerous. On average, 1 of every 45 reported home Christmas tree fires resulted in death.
- A heat source too close to the Christmas tree causes 1 in every 4 winter fires.
- Read manufacturer's instructions for the number of light strands to connect.
- Make sure your tree is at least 3 feet away from heat sources like fireplaces, radiators, space heaters, candles or heat vents. Also, make sure your tree does not block exits.
- Ensure your tree is adequately watered to prevent it from drying out.
- Get rid of your tree after Christmas or when it is dry.

Additional information can also be downloaded at: <https://www.usfa.fema.gov/prevention/outreach/holiday.html> AND <https://www.nfpa.org/Public-Education/Resources/Safety-tip-sheets>

On behalf of Billings Public Library, I want to give thanks to and acknowledge all who supported us this past year. Your investment in us allows for further investment from us to the community.

This past fiscal year the library welcomed over 408,000 people to the building, circulated over 875,000 items, and presented over 1,600 programs that were attended by over 34,000 people.

A new feature this year was our Pedal-Powered Bike Library, which visited over 90 events in the community, gave out over 2,800 books to children, and traveled over 190 miles throughout the City to visit over 3,300 people.

We achieve success through your participation as organization partners, volunteers, and patrons which enable us to embrace, empower, and enrich our community. Your library is an inclusive place that enlightens, inspires, and entertains; a place that stimulates thinking, enhances one's knowledge of the world, and enriches leisure time; a place where partnerships are created and expanded upon in order to build the community's future.

We encourage you to visit us again this next year. Come learn with us in 2019 as we

focus on the many aspects of cultural literacy. Join our robust conversations about topical issues in our Civil Conversation series.

Come explore our many offerings and take advantage of the spaces available for your enjoyment.

Be part of our new series featuring Lego Robotics through a wonderful grant provided by the Billings Public Library Foundation and Verizon Wireless.

Follow us on Facebook, Twitter, Instagram, and Pinterest to see the many other happenings occurring at your library.

Visit our homepage at [www.billingslibrary.org](http://www.billingslibrary.org) for access to free music (Freegal), free magazines (RBDigital), free language courses (Mango), and free education courses (Universal Class). While you're there, peruse the Library's new strategic plan for 2019-2021. We are refocusing our efforts to bring you the highest quality of programming and services, make information more accessible, and build our organization's future.

We look forward to serving you in 2019, and wish all the community a happy and healthy holiday season and New Year.

# 2018 SERVICE AWARDS

YRS	DEPARTMENT	NAME	YRS	DEPARTMENT	NAME	YRS	DEPARTMENT	NAME
5	Fire	AGUIRRE,CODY P	10	Public Works	ALBRECHT,CORD J	15	Police	BAUM,DENISE K
5	Library	ALLEN,CODY	10	Public Works	ANDERSEN,JOSHUA M	15	Planning & Comm. Serv	BECKETT,BRENDA J
5	Aviation and Transit	BARTOW,GERALDINE	10	Public Works	ARD,KENNETH J	15	Public Works	BOEHM,ALEX F
5	Finance	BERNS,BRENDA J	10	Fire	BARBEAU,ERIC P	15	Police	CAGLE,HARLEY R
5	Police	BISHOP,TYLER S	10	Police	BEST,JACOB A	15	Information Tech.	CZARNY,PATRICIA A
5	Public Works	BLAKE,DAVID J	10	Fleet Services	BEST,MICHELLE G	15	Planning & Comm. Serv	FRIDAY,WYETH A
5	Public Works	CLARK,CODY R	10	Fire	BOGUNOVICH,LEVI M	15	Public Works	HARRIS,TRAVIS D
5	Police	DENIO,GABRIELLE S	10	Public Works	CLAUNCH,ERIN S	15	Aviation and Transit	HARRISON,VICKY J
5	Public Works	DUNN,WESLEY H	10	Public Works	DARBE,THOMAS E	15	Police	JAGERS,JUSTIN C
5	Aviation and Transit	EASTLICK,BILLIE	10	Parks, Rec & PL	FLETCHER,SUSAN E	15	Parks, Rec & PL	LARSON,GENE J
5	Fire	FERGUSON,PAUL K	10	Police	FOSTER,SETH M	15	Fire	LIND,SAMUEL C
5	Parks, Rec & PL	GORDON,JOSHUA J	10	Aviation and Transit	GAALSWYK,SHAWN M	15	Fire	LOVE,JEFFREY M
5	Aviation and Transit	GRAN,LINDSAY N	10	Public Works	GERRELLS,KEVIN T	15	Public Works	MANN,RALPHE
5	Fire	HAUF,DANIEL J	10	Police	GILMORE,RICHARD J	15	Planning & Comm. Serv	MATTOX,LORA L
5	Public Works	HERSH,CHRISTOPHER A	10	Fire	HALAMA,DUSTIN S	15	Finance	NAGEL,CHRISTINE J
5	Police	KAISER,KODI L	10	Police	HENSCHEL-HANSEN,SUZANNE R	15	Fire	RICHARDS,GEORGE A
5	Public Works	LAWRENCE,GARY	10	Police	HILLIER,MITCHELL R	15	Police	ROBINSON,MICHAEL S
5	Fire	MUHS,LEVIN	10	Police	KATSCHKE,CYNTHIA M	15	Fire	SCHILLING,TREVER L
5	Fire	O'DONNELL,KEENAN R	10	Public Works	LINDSTRAND,LAEL C	15	Fire	SMITH,BRADLEY W
5	Municipal Court	PAHARIK,SUSAN	10	Aviation and Transit	MARES,TIM R	15	Police	SPAULDING,WANDA K
5	Municipal Court	PARK,BRITTANIA M	10	Public Works	MARSHALL,JAMES P	15	parking	SWEATT,GAIL A
5	Police	PARSONS,KALLIE L	10	Public Works	MASHEK,ROBERT T	15	Public Works	WAGNER,HAROLD W
5	Parks, Rec & PL	PIGG,MICHAEL T	10	Fire	NASBY,PATRICIA D	15	Public Works	WELLBROOK,SUSAN K
5	Aviation and Transit	POPE,MICHAEL D	10	Police	NICHOLS,ANTHONY J	15	Fleet Services	WILLIAMS,KENNETH A
5	Aviation and Transit	PROFFITT,KYLA A	10	Fire	NORBY,TRAVIS J	15	Police	WINDEN,SHANE M
5	Police	RICHTER,JEFFREY M	10	Police	PETERSON,GARRETT M	15	Administration	YERGER,JOLYNN M
5	Parks, Rec & PL	RILEY,STEVEN J	10	Fire	REAVES,JACLYNN R	20	Legal	BROOKS,CHARLES B
5	Aviation and Transit	ROSS,SHAUN W	10	Library	RICHARDSON,TERI C	20	Fire	EVENSON,MARCUS N
5	Police	SCHNELBACH,ERIC A	10	Police	SCHOENING,JOSHUA B	20	Police	GILLULY,MICHAEL J
5	Library	SKONICKI,PATRICIA A	10	Municipal Court	SCHWADERER,JASON D	20	Public Works	HENSLEY,MICHELE R
5	Municipal Court	SMITH,BOBETTE	10	Police	SCHWARTZ,BETHANY D	20	Fire	HOPPEL,MATTHEW J
5	Public Works	STREVER,LANCE M	10	Administration	SHIREK,DEANNA L	20	Fire	HUNT,TRAVIS M
5	Fleet Services	TIEDEMAN,DAVID T	10	Public Works	SILVIS,TODD C	20	Public Works	KRANK,TERRY E
5	Public Works	TWITCHELL,BART	10	Fire	SULSER,PETER J	20	Administration	MADDOX,WYNNETTE J
5	Planning & Comm. Serv	VIEG,JEANNETTE A	10	Police	TATE,JOHN P	20	Fire	MITCHELL,DARREK J
5	Parks, Rec & PL	WAITE,CHRISTOPHER D	10	Information Tech.	TAYLOR,ASHLEY D	20	Police	NEWSOME,HOLLY M
5	Police	WALLIS,ZACHARY V	10	Fleet Services	WESTBURG,NICHOLAS D	20	Police	NYQUIST,JAMES F
5	Police	WEAVER,BRIAN H	10	Police	WESTON,SEAN A	20	Library	PUCKETT,LYNNE E



# 2018 SERVICE AWARDS

YRS	DEPARTMENT	NAME
20	Police	REID,CLYDE F
20	Legal	RICHARDSON,SHARON L
20	Aviation and Transit	SCHNEIDER,TERRI L
20	Public Works	SWEATT,DONALD R
20	Aviation and Transit	WALKER,DARRELL D
20	Public Works	WICKHAM,JEFFREY K
25	Police	BROWN,DANIEL J
25	Public Works	DILLON,MICHAEL D
25	Police	GARTNER,GEORGE J
25	Police	HART,ORRIN M
25	Police	HOEGER,TINA M
25	Public Works	HUSCHKA,LEON J
25	Fire	KROFT,MICHAEL A
25	Fire	MARTINEZ,PRISCILLA M
25	Public Works	MAUL,RANDALL W
25	Aviation and Transit	MCCARTHY,MICHAEL S
25	Fire	NUGENT,STEVEN M
25	Library	PATTERSON,CINDY A
25	Police	PUNT,DAVID E
25	Public Works	STUDINER,DOUGLAS J
25	Finance	WALKER,THERESA A
25	Public Works	WEBER,JEFFREY P
30	Fleet Services	DESCHENE,LARRY J
30	Fire	FRANK,PHILIP D
30	Information Technology	MCRAE,BARBARA J
30	Library	SHEARER,DAVID J
30	Public Works	SHERIDAN,JOSEPH K
30	Planning & Comm. Serv	WALKER,W. SCOTT
45	Public Works	AXTELL,LEROY L



The City of Billings encourages employees to improve customer service, efficiency and effectiveness of all services provided to the public. The City also recognizes the power of teamwork, and the higher level of service teamwork provides to the citizens of Billings. The STAR Award is intended to commend

## “STAR” AWARD PROGRAM

those employees for providing outstanding service and to encourage the continuance of this kind of performance and behavior. A STAR Award may be given to any employee; from one employee to another, from an employee to a supervisor, from a supervisor to a subordinate, or by recommendation of a citizen through the supervisor.

In 2018, seventy (70) employees have been nominated for a STAR Award and received either movie tickets or gift cards for being exceptionally helpful, efficient or effective to another employee, project or citizen.

The City of Billings’ employees take pride in their commitment to provide service that goes above and beyond the call of duty to the citizens of Billings.

## SUMMER 2019 TEMPORARY/ SHORT-TERM EMPLOYMENT

The winter season is just starting; however, the City of Billings is already planning for their summer seasonal job opportunities and expects to employ approximately 200 people. Some of the positions begin as early as March, and most will end in late summer or early fall. Positions will be available in the following departments/divisions: Airport, Cemetery, Engineering, Library, Parks, Recreation, Distribution & Collection, Solid Waste, Streets, Water and Wastewater.

The City of Billings job opportunities are updated each Friday at 5:00 on our website, [www.ci.billings.mt.us](http://www.ci.billings.mt.us). Human Resources will start posting the summer seasonal job opportunities in March 2019.

Applications can be submitted through the online application process, which is the preferred method, or in person at the Human Resources Office located at City Hall, 210 North 27th Street. If you have any questions, feel free to email Human Resources at [hr@ci.billings.mt.us](mailto:hr@ci.billings.mt.us) or call us at 406-237-6210.

The City of Billings will be represented at the Montana Job Service’s Jobs Jamboree on Wednesday, March 21, 2018 from 11:30 a.m. – 6:00 p.m. at the MetraPark Pavilion.



## 2018 RETIREES

NAME	DIVISION	YEARS OF SERVICE
Kim Annin	Airport	25
Steve Cashel	MET	13
Karen Collings	Library	23
Brian Corneliusen	Fire	30
Amy Fugate	Library	17
Robert Golubski	Fire	30
Vern Heisler	PW Admin	16
Barry Helmbrecht	PW Water Quality	36
Denise Hice	Police	11
Kevin Iffland	Police	23
Kent Lustig	PW D&C	43
Bruce McCandless	City Admin	18
Jamie Mertz	Fire	32
Leonard Munter	Solid Waste	34
Holly Newsome	Police	21
William Payne	Airport	6
John Rodriguez	Parking	9
Gail Rogeness	PW Fiscal Services	25
Jamie Schillinger	Police	20
Thomas Selleck	Fire	29
Chris Simpson	Police	22
Joel Slade	Police	34
Lee Stadtmiller	PRPL-Cemetery	19
Margie Sylvester	Library	11
Ken Tuss	Police	20
Jeanne Wallace	MET	27
Phil White	Fire	28
Matt Winkler	PW Water Quality	26
Gary Workman	PW Water Quality	28

## SNOWPLOWING FAQ- WINTER 2019

### WHEN DOES PLOWING START?

- Plowing will begin on both arterial roads and residential streets once there is +/- 3 inches of snow accumulation with a forecast of continued accumulation.

### HAS THE NEIGHBORHOOD SCHEDULE CHANGED?

- There is not a set schedule for the order in which the assigned zone areas will be plowed. This is based on the severity of the weather and the critical needs at the time.

### SNOW BUDDY PROGRAM, FOR ASSISTANCE OR TO VOLUNTEER:

- Call for more information at 406-237-6146. Snow buddies only assist with the shoveling of sidewalks.

### WHICH ROADS ARE PLOWED TO THE SIDE OR TO THE CENTER?

- There are a handful of arterial streets currently assessed to be plowed to center and have the snow removed, all others will be plowed to the side. Visit our website or follow us on Facebook to learn more.

### WHAT IS USED FOR DEICING?

- Sand mixture containing 10% sodium chloride (salt).
- Liquid Chemical for hills and intersections as needed.

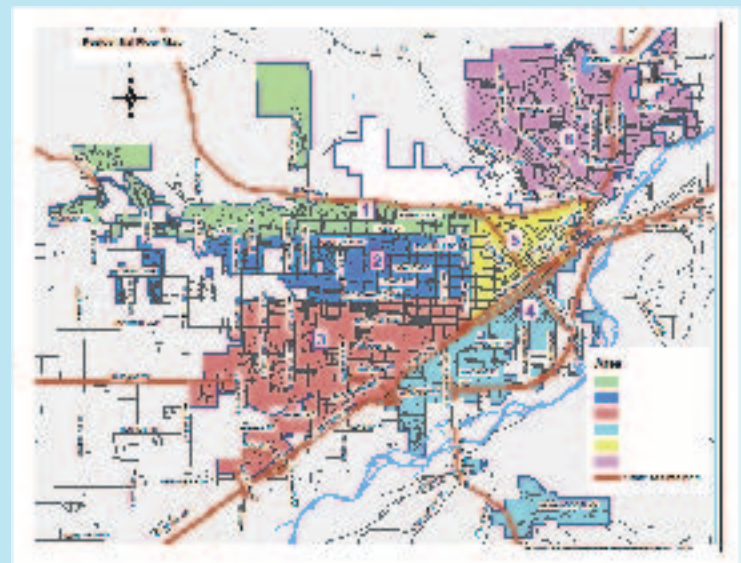
### IMPORTANT INFORMATION:

- Depending on the sever-

ity of the storm, and after major routes have been completed, sanding units will move into other areas with controlled intersections and hills. Sanding and de-icing will occur when streets are snow packed or icy.

- Billings Municipal Code, (Sec. 22-406 Sidewalk snow removal policy) states that the resident is responsible for clearing snow and ice from their sidewalk within 24hrs after a snow storm. Also, the code states that you are not allowed to push your snow from your driveway, sidewalk or parking lot onto the City streets. Violations can be reported at 406-657-8267.
- Public Works has hired a private contractor to plow residential streets. All of their graders are equipped with snow gates on their blades to help keep most rolling snow away from mailboxes and driveways. We understand not everyone is able to move their vehicles off the street, but if it's possible, moving vehicles when the contractor is plowing streets would be much appreciated.

For more information call 406-657-8250





## PUBLIC WORKS... WORKING FOR YOU.

Want to stay informed on snowplowing, street projects, service and repair activities, easily report a concern or just ask a question?

It's easy- follow us on Facebook at City of Billings Public Works

Look for our monthly Newsletter at <https://www.ci.billings.mt.us/66/Public-Works> or on Facebook too!

## WHAT IS THE CAPITAL IMPROVEMENT PLAN (CIP)?

The CIP is a five-year program that identifies needs for construction of capital projects or improvements to the City's infrastructure. Each update is created with input from the public and direction from the City Council.

A capital project is a project that costs \$25,000 or more and results in a permanent addition to the City's asset through the acquisition of property, new construction, or rehabilitation of an existing facility to a like-new condition.

To Learn more or to submit a request visit us online at: <https://www.ci.billings.mt.us/2662/CIP-Project-Request>

Or you may reach us by phone at 406-657-8230

# Christmas Tree Recycling

MULCH USED BY:  
MONTANA AUDUBON  
CENTER, YRPA &  
ZOOMONTANA.

Please remove tinsel, ornaments and plastic wrapping and drop your tree off at any of the following locations between  
**December 26, 2018 and January 21, 2019**

### **BILLINGS:**

Schnitzer Steel | 1100 6th Avenue North  
Hanser's Automotive | 430 South Billings Blvd.  
Rocky Mountain Compost | 3060 Farley Lane  
ZooMontana | 2100 South Shiloh Road

### **LAUREL:**

Magnum Development | 220 West Main

### **LOCKWOOD:**

Lockwood School | 3329 Driftwood Lane

### **SHEPHERD:**

Shepherd High School  
7842 Shepherd Road

### **HUNTLEY:**

United Methodist Church | Parking Lot

**For more info contact Bright n' Beautiful at 248-6617**

In partnership with:



**Thank you for recycling your tree!**



# GIVE THE GIFT OF FUN AND ENRICHMENT THIS YEAR, FOR YOURSELF OR SOMEONE YOU LOVE-

Billings Parks and Recreation is currently offering a large variety of Fitness and Special Interest Classes, or try one of the other athletic opportunities available:

Indoor Recreation like Youth Basketball, Volleyball, Tennis and Adult Basketball, Soccer, Volleyball, Spikeball, Badminton and Broomball.

Outdoor Recreation opportunities include Fly-fishing, Backpacking or Cross Country Ski Trips.

Learn more about our Community Programs or to Donate, Volunteer and to find a park near you

visit <https://www.billingsparks.org/> or call 406-657-8371



HOLIDAY TRASH COLLECTION SCHEDULE:			
Holiday	Date	Trash Collection	Landfill
Christmas	Tuesday, December 25	Delayed one day	CLOSED
New years	Tuesday, January 1	Delayed one day	CLOSED

# 2019 SERVICE DIRECTORY

## AIRPORT-BILLINGS LOGAN INTERNATIONAL

Airport Information..... 247-8609  
Airport Administration..... 657-8495  
Airport Police ..... 657-8498  
Airport Operations ..... 657-8496  
Edwards Jet Center ..... 252-0508  
Parking – SP Plus ..... 259-8545  
Gateway Restaurant  
& Lounge ..... 256-8446  
TSA–24/7 Customer Service..... 877-846-5737

## ANIMAL CONTROL & LICENSING ..... 657-8226

## ANIMAL SHELTER

Yellowstone Valley  
Animal Shelter ..... 294-7387  
Monday, Tuesday, Thursday, Friday: Noon – 7 pm  
Saturdays: Noon – 6 pm  
Sundays: Noon – 6 pm  
Lost Pet Hotline.....294-1138

## BUILDING DIVISION

Building Permits..... 657-8270  
Building & Plumbing  
Inspections..... 657-8277  
Plan Review ..... 657-8271  
Business Licenses..... 657-8364

## CITY

**ADMINISTRATOR** ..... 657-8222  
Assistant City Admin. .... 657-8478  
City Clerk .....657-8210

**CITY ATTORNEY** ..... 657-8205

**CITY COUNCIL INFORMATION**..... 657-8433

**CODE ENFORCEMENT – ZONING & WEED COMPLAINTS** .....237-6146

## COMMUNITY DEVELOPMENT

Community Development  
Manager ..... 657-8286  
Home Repair Program .... 657-8284  
First Time Homebuyer  
Program ..... 657-3045

**FACILITIES MANAGEMENT** ..... 237-6294

## FINANCE DEPARTMENT

Accounts Payable ..... 657-8224  
Business Tax Information 657-8364  
City Tax Information–SID's. 657-8223  
Municipal Bonds ..... 657-8363  
Purchasing .....657-8216  
Other Finance Services .... 657-8207

## FIRE DEPARTMENT

Emergencies Only ..... 911  
Non-Emergency  
8 am to 5 pm weekdays:  
Fire Department  
Administration ..... 657-8423  
Fire Prevention Bureau .... 657-8423

**FLEET SERVICES** ..... 657-8407

**GIS SERVICES** .....247-8512

## HEALTH DEPARTMENT

123 S. 27th .....247-3200

**HUMAN RESOURCES**237-6210

**JAIL** .....256-6881

## LIBRARY (BILLINGS PUBLIC)

Information Services..... 657-8258  
Children's Services..... 657-8256  
Bookmobile .....657-3091  
Senior-Homebound ..... 657-8255  
Hours..... 657-8259  
Website: [www.billingslibrary.org](http://www.billingslibrary.org)

**MAYOR** ..... 657-8296

## MET TRANSIT

Information & Schedules..657-8218  
MET Special Transit  
Reservation.....248-8805

## MUNICIPAL COURT

(City Hall Second Floor)  
Bond & Traffic Citation  
Info ..... 657-8490  
Juror Information (24 Hrs)247-8653

## PARKING DIVISION

Enforcement, Parking Tickets  
& Meter Repair .....657-8412  
Park One Garage.....657-8212

## PARKING DIVISION (cont'd)

Park Two Garage..... 657-8279  
Park Three Garage .....657-8212  
Empire Garage .....657-8412

## PARKS-RECREATION & PUBLIC LANDS

Administration .....657-8371  
Community & Senior  
Center ..... 657-3050  
Cemetery Division..... 657-8299  
Forester/Natural  
Resources ..... 237-6227  
Fax..... 247-8641  
Website..... [www.BillingsParks.org](http://www.BillingsParks.org)

**PLANNING** ..... 247-8676

## POLICE DEPARTMENT

Emergencies Only ..... 911  
Non-Emergencies..... 657-8200  
PD Records..... 657-8460  
(Open 8am-6pm weekdays &  
10 am - Noon Saturday)  
Detective Division ..... 657-8473  
Public Relations..... 657-8464  
Crime Prevention Center. 247-8590  
(Open 9 am to 4 pm weekdays)  
Fingerprinting  
- Call Crime Prevention Center  
Montana Internet Crimes Against  
Children (ICAC)..... 839-9070

## PUBLIC WORKS DEPARTMENT

Public Works  
Administration ..... 657-8230  
Engineering Division..... 657-8231  
Right-of-Way Permits &  
Inspections...657-8307  
Environmental Affairs .....247-8517  
Meter Shop..... 657-8331  
Solid Waste Division & Landfill .....  
657-8260  
Street/Traffic Division..... 657-8250

Water Bills - On/Off Orders –  
Payments  
(Open 8am-5pm weekdays).....657-8315  
Water Emergencies  
(Open 8am-5pm weekdays).....657-8305  
Water Emergencies  
(After 5pm, weekends & holidays) 657-8353  
Wastewater Reclamation  
Facility ..... 657-8356  
Water Treatment Plant.... 657-8353

**ZONING** ..... 657-8246

## We Want to Hear From You

*Please provide us with input  
for our next newsletter.*

➤ **What did you like most  
about the newsletter?**

➤ **What would you like to see  
in upcoming newsletters?**

**Mail or e-mail your comments to us at:**

[citylink@ci.billings.mt.us](mailto:citylink@ci.billings.mt.us)

**The City Link**

P.O. Box 1178  
Billings, MT 59101