



COMMUNITY DEVELOPMENT DIVISION

Community Development Board Meeting Minutes

2825 3rd Avenue North, Billings, MT 59101 Phone: 406.657.8281 Fax: 406.294.7595 Relay: 711 www.ci.billings.mt.us/ComDev

Regular Meeting of the Community Development Board

November 13, 2018

Board Members Present: Becky Bey, Jim Corson, Rebecca Noell, Joe Stockburger, Patt Leikam, Katrina Kruger, Kathleen Candelaria

Board Members Excused: Bret Rutherford, Laura Gittings-Carlson

Staff Present: Brenda Beckett, Dina Harmon, Tam Rodier

Guests: Claire Yang and Jacob Cote, AmeriCorps VISTA members

Welcome / Introductions / Announcements: The Community Development (CD) Board met in the 6th Floor Conference Room, Miller Building, 2825 3rd Avenue North, Billings, Montana. Board member Jim Corson, called the meeting to order at 3:00pm. This is Becky Bey's last meeting! Mr. Corson will chair the December 2018 meeting.

Public Comment: No public comments were made.

Meeting Minutes: Board member Jim Corson moved to approve the August meeting minutes and Kathleen Candelaria seconded the motion. A vote was taken and the minutes were approved unanimously.

Housing Characteristics Presentation: Jacob Cote and Claire Yang, AmeriCorps VISTA members with the City's Planning Division, presented information on housing development in Billings. Please see attached slides.

Staff Reports:

- **Foreclosure Acquisition / Housing Rehabilitation Program:** The Plainview home is set for closure in December and construction is proceeding on the 19th Street home.
- **Affordable Housing Development:** Riverfront Pointe Property construction is progressing and the contractor has begun putting up walls.
- **First Time Home Buyer Program:** There are six pending closings this month. There are funds available for approximately ten more homes at present, not including additional revenues the City receives in the coming months.

CDBG & HOME Application & Allocation Process Review: Beckett reviewed the allocation flowchart, which illustrates the entire process for feedback for changes. Applications will be available online by December 7 and they will be due on January 23. The CD Board will review the Annual Action Plan during the March board meeting. The Annual Action Plan will be open for public review between March and April. After that time frame the board will make recommendations to the City Council. An email will be sent to the chairs of the task forces in December to let them know about the application timeline, funding availability and recommended programs (see flowchart, below).

Neighborhood Concerns and Happenings:

- Mr. Corson noted that Larry Brewster recently resigned his seat on the City Council. The Mayor is accepting applications to fill the unexpired term.
- There are three CD Board openings for 2019.
- A reception for exiting board members will be scheduled following the December board meeting.

January Meeting: Board member Jim Corson moved to approve moving the January meeting to January 8, 2019 and Katrina Kruger seconded the motion. A vote was taken and the date change was approved unanimously.

Next Meeting: Becky Bey adjourned the meeting and the next meeting will be held on December 4, 2018.

