



COMMUNITY DEVELOPMENT DIVISION

Community Development Board Meeting Minutes

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Regular Meeting of the Community Development Board

March 6, 2018

Board Members Present: Jim Corson, Rebecca Noell, Joe Stockburger, Patt Leikam, Bret Rutherford, Katrina Kruger

Board Members Excused: Becky Bey, Laura Gittings-Carlson, Kathleen Candelaria

Staff Present: Brenda Beckett, Dina Harmon, Tam Rodier, Wyeth Friday

Guests: Councilmember Denise Joy, Nicole Cromwell, VISTAs Jacob Cote, Claire Yang, and Ian Williams, Urban Issues Working Group members: Melissa Henderson, Dave Goodridge, Kolten Knautterud, Greg McCall, Jan Rehberg, Virgil Middendorf

Welcome / Introductions / Announcements: The Community Development Board met in the 1st Floor Conference Room, Miller Building, 2825 3rd Avenue North, Billings, Montana. Board Vice Chair Jim Corson, called the meeting to order at 3:01pm.

Public Comment: No public comment was offered.

Meeting Minutes: Board member Patt Leikam moved to approve the February meeting minutes and Bret Rutherford seconded the motion. A vote was taken and the minutes were approved unanimously.

Urban Issues Working Group: Zoning Coordinator Nicole Cromwell presented the Urban Issues Working Group to the CD Board and a discussion about input and collaborative processes ensued.

Staff Reports:

- **Foreclosure Acquisition / Housing Rehabilitation Program:** Staff reported that the 244 Terry property is scheduled to close in mid-March. The Plainview property is getting a final work list and construction agreement approved. Staff has purchased a foreclosed property located at 215 19th Street West. One new Housing Rehabilitation application was received and one loan closed in February. Construction has begun in two homes and funding is available to assist three homeowners. No new Manufactured Home Repair applications were received in February and funding remains to assist up to two homeowners.
- **VISTA:** The City of Billings started collaborating with entities across Montana in early 2017 (February) to construct a regional 2020 fair housing analysis utilizing data and formatting recently made available through HUD's [Assessment of Fair Housing](#) initiative. Nine full-year AmeriCorps Volunteers in Service to America (VISTA) members have been placed to assist with this fair housing / equal opportunity initiative.
- **First Time Home Buyer Program:** Staff reported twelve houses would close in March. Home funds have been expended, but CDBG and City Council funding remains to assist approximately 17 households.

Task Force Training - Review: To be reviewed in the April CD Board Meeting.

Application Review & Staff Recommendations for Funding Allocation: To be reviewed in the April CD Board Meeting.

Consolidated Plan / Annual Action Plan Review: To be reviewed in the April CD Board Meeting.

Neighborhood Concerns and Happenings: No new neighborhood concerns or happenings were offered.

Next Meeting: Jim Corson adjourned the meeting and set the next for April 3rd, 2018.