

Billings Public Library  
September 8, 2016  
12:00 pm

## **MINUTES**

**Present:** Chair Stella Fong, Sue Bach, Bill Lamdin, Jennifer Quinn, Bernard Rose, Roger Young, Gavin Woltjer, Library Director; Kathy Robins, Systems Administrator; Mary Murphrey, Administrative Coordinator. Guests: Leslie Modrow, Library Foundation Development Director; Shari Nault.

### **Public Comment**

Modrow reported that she is selling raffle tickets for the upcoming Brew Ha Ha Oktoberfest event. She noted that the proceeds from the event will be going to the First Chapter Program.

### **Chair's comments**

Fong:

- Congratulated Woltjer on the way he handled the Internet Filters issue at the August City Council meeting.
- Reported that Suzanne McKiernan was named as one of twenty exceptional women by the Billings Gazette.
- Noted that the Genealogy Room had received new signage.  
Reported that the Library Trustee continuing education classes will begin again next month.

### **Consent Agenda**

MOTION: Approve the consent agenda.

Approved

Rose/Quinn

### **Vice Chair position**

Fong noted that Rose was willing to accept the vacant Vice Chair position.

MOTION: Nominate Rose for Vice Chair position.

Approved

Quinn/Lamdin

### **High Plains Book Award Report**

Nault updated the Board on the status of the High Plains Book Awards noting that the event was in its' tenth year and continues to grow. She noted that there is a Library Board table available for those who would like to attend.

### **Assistant Director Search**

Woltjer noted:

- That twenty-three applications had been received for the vacant Assistant Director position.
- Five finalist have been chosen.
- Skype interviews will be held September 26 with hopes of narrowing the search to two candidates.
- The goal is to have someone hired by November 1.

### **Annual Report to City Council**

Woltjer reported that the City Council would like to receive an annual report from the Board. Discussion centered on what kind of information should be provided.

### **Discussion for Retreat**

Fong asked for ideas from the Board for the upcoming retreat. Rose recommended meeting at the Library on Saturday, January 21.

Adjourned at 1:00 p.m.