

# MEETING MINUTES

**RECORDED BY:** Melonie Trang

**MEETING PURPOSE:** PRC Board Meeting

**MEETING DATE** October 14, 2015  
**AND LOCATION:** Community Center



**ATTENDEES:** PRC Board Members:  
Rick DeVore, Tom Rupsis, Catherine Grott, Dayton Rush,  
Marcia Clausung, Mark Wahl, Rich Lorenz, Darwin George  
PRPL Staff Members:  
Mike Whitaker, Director  
Jon Thompson, Park Superintendent  
Kory Thomson, Recreation Superintendent  
Chris Waite, Volunteer Coordinator

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## **I. MEETING CALLED TO ORDER**

Chairman Rick DeVore called the meeting to order at 11:35.

### **A. INTRODUCTIONS**

Citizens; Chris Schanbel, Robert Morse, and Chris Belbuch

### **B. APPROVAL OF THE MINUTES**

None

### **C. ADDITIONS TO THE AGENDA**

None

## **II. DIRECTORS REPORT – Michael Whitaker**

Michael said the tennis courts are completed. Plans are to have a grand opening October 23<sup>rd</sup> at Pioneer at noon.

## **III. PUBLIC/BOARD COMMENT**

None

## **IV. OLD BUSINESS**

### **A. Pioneer Park Tennis Courts:**

Mark Jarvis said the courts are completed and have been open for people to play on. Currently, they are closed for installation of lights. He said they should be done either this week or next. Money for the lights came from the Billings Tennis Association. They donated around \$17,000.

### **B. Heights Disc Golf Course:**

Mark Jarvis said he has received the contract for installing a parking lot. He

believes the lot should be complete sometime this fall. He said they are looking at getting signage.

Chris Waite said volunteers will be installing the kick boards and once the parking lot is finished, Park staff and volunteers will install the baskets.

**C. Yellowstone Kelly Interpretative Site:**

Michael Whitaker said a committee has been formed to discuss the design theme of the site. Two board members, Rick DeVore and Marcia Clausing will be on the committee. The first meeting is planned November 3.

**D. Centennial Park Master Plan:**

Michael Whitaker said the master plan was approved at the October 13 Council meeting. Council did express some concern about opening a dog park without the park being completed with landscaping and parking.

A suggestion was made by Rick DeVore to create a berm with trees and grass to block the dog park to the houses along the east side of the park.

Discussion will begin now on funding sources to develop the park.

**VI. DIVISION REPORTS**

**A. Recreation Division-Recreation Superintendent Kory Thomson:**

Recreation Superintendent Kory Thomson's report was given to the board for review. A copy of the report is in the 2015 board binder.

In addition to his report, Kory said this past summer was a great success.

- He said they have started boys and girls flag football this fall. There are currently 5 teams participating. He hopes to expand it next year. He said this is a great alternative to touch football.
- Adult programs are doing good also.
- He said staff is working on the winter/spring brochure. It should be going out in December.

**B. Park/Urban Forestry Division-Park Superintendent Jon Thompson:**

Park Superintendent Jon Thompson's report was handed out at the beginning of the meeting. A copy of the report is in the 2015 board binder.

**C. Park Planning Division-Park Planner Mark Jarvis:**

Park Planner Mark Jarvis report was given to the board for review. A copy of the report is in the 2015 board binder. In addition to his report, Mark said bids went out the on South Park splash pad. Bid will be open on October 27<sup>th</sup>. Looking at going before Council November 9<sup>th</sup>.

**D. Volunteer Coordinator's Report-Chris Waite:**

Volunteer Coordinator Chris Waite's report was given to the board for review. A copy of the report is in the 2015 board binder.

**E. Cemetery Division-Cemetery Superintendent Lee Stadtmiller:**

Cemetery Superintendent Lee Stadtmiller report was given to the board for review. A copy of the report is in the 2015 board binder.

**VII. ADJOURNMENT**

12:50 pm